

MINUTES
Michigan Association of Municipal Clerks
Board of Directors Meeting
April 8, 2009

The meeting was held at Ann Arbor City Hall.

1. Call to Order:

President Ulrich called the meeting to order at 3:40pm.

2. Roll Call:

Present: Ann Ulrich, Nancy Weiss, Betty Kennedy, Evan Hope, Chris Swope, Jeff Hawkins, Todd Blake, Sue Hillebrand

Absent: Laura Caterina, Dan Kasunic, Carolyn Boersma, Joel Hondorp, Dana Muscott

3. Approval of Agenda- Board

Motion by Kennedy, support by Weiss to approve the agenda as written. The motion carried.

4. Minutes Review/Approval: Carolyn

a. March 12, 2009

Motion by Hope, support by Swope to approve the minutes as written. The motion carried.

5. Treasurer's Report/Approval: Betty

a. March Financial Report

Motion by Swope, support by Hawkins to receive the March Financial Report as submitted. The motion carried.

6. Committee Reports:

a. President - Ann

i. Excuse absent Board Members:

Motion by Hawkins, support by Swope to excuse Laura Caterina, and Dan Kasunic, Carolyn Boersma, Joel Hondorp, and Dana Muscott. The motion carried.

ii. Hanging Fire File

No report

iii. Travel expenses to IIMC Conference in Chicago:

President Ulrich requested approval of car rental expenses. It was suggested she take the train and a cab from the train station. She agreed.

Motion by Hawkins, support by Swope to approve an additional night at the IIMC Conference in Chicago. The motion carried.

Board Updates:

b. Past Presidents - Dana

i. MAMC-Board Administrator

Blake distributed a revised "job description". The board discussed the issue of a firm providing the service as opposed to an individual. The committee will continue to gather information for further discussion at a strategic planning session.

c. CEO - Todd

i. Proactive list

The proactive list is posted on the website.

ii. SR-12 Draft Board compensation follow up after attorney meeting:

The board agreed and Todd will redraft the SR to reflect a reimbursement to the treasurer for expenses for general items, such as copying, printing, phone, etc. The treasurer will submit an invoice for each payment.

d. Legislative – Evan

i. Update

The committee will be taking up the issue of publication requirements in local newspapers. Evan reported that there is a bill proposed for No Reason AV which simply removes the language with the restrictions. Also, the BOE is looking at writing rules for existing language providing for early voting.

e. Website/ Newsletter - Nancy

Because the directory portion of the website is difficult to maintain with accuracy and is time consuming, Nancy suggested disabling it and seeing if there is a reaction. The board agreed.

f. Membership - Chris

There 730 members at this time. The board discussed other options for hosting the website. Chris will look into other vendors. Nancy will do research on vendor software which will integrate all of the functions of membership and the treasurer.

i. SAMSA contact review

g. Ways & Means – Sue

Sue reported she will be presenting a gift acceptance policy at the next meeting for approval. Sue reported on the Clerk of the Year nominees.

Discussion followed on changing the order of the township clerk on the board rotation as requested by some of the members. Because there are no candidates for 2nd VP at this time, it was agreed that Jeff could be nominated from the floor to take that position. Beginning with 2009-10 the rotation would be put in place so that a township clerk would not be president of the organization during the time that they are running for re-election:

President: Todd City

1VP: Evan Township

2VP: Jeff Township

3VP: City

This would be explained to the membership at the meeting in June.

h. Education – Joel& Laura

i. Update

ii. Legislative Reception sponsor - Laura

i. Conference – Jeff & Dan

i. Update

Chris Thomas and Secretary of State Land will be at the conference. Jeff reported on opening and closing speakers. The pins are ordered. Once education classes are finalized, the brochure will go out.

j. Old Business

i. 501c3 Status Update

k. New Business

l. Adjourn

The meeting adjourned at 5:05pm.

Respectfully submitted,

H. Carolyn Boersma,
MAMC Director Secretary