

MINUTES
Michigan Association of Municipal Clerks
Board of Directors Meeting
Lansing, MI
December 15, 2010

1. Call to Order

President Hope called the meeting to order at 1:36 PM. at the home of Chris Swope

2. Roll Call:

Present

President – Evan Hope, 3rd Vice President – Carolyn Boersma, Treasurer – Betty Kennedy, Secretary – Sue Courtade, Conference Chair – Chris Swope, Education Co-Chair – Joe Bridgman, Ways & Means – Sue Hillebrand, Administrative Assistant- Tara

Absent and excused:

1st Vice President – Joel Hondorp, 2nd Vice President – Dan Kasunic, Conference Co-Chair – Lisa Hathaway, Education Chair – Cherilynn Tallman, Membership – Terry Bennett , Past President – Todd Blake

Minutes Review/Approval:

October 20, 2010 - Motion by S. Hillebrand, support by B. Kennedy: to approve the minutes with the noted corrections: under item 8. Corrected spelling for last name; Bill Zaagman, also item 10. Corrected Organization name to: MAC. Motion carried.

Treasurer's Report:

Receive monthly Treasurer's Report-B. Kennedy reviewed the report with board members, Kennedy stated that there was an adjustment within cost center Motion by S. Hillebrand, support by J. Bridgman: to receive the November report with adjustment. The motion carried.

Clerk of the year:

S. Hillebrand let the board know that an order will need to be placed for the pins awarded. The last order was placed in 2004. Hillebrand will check on prices and report back to the board.

Conference discussion: C. Swope would like to send out "Save the Date" notices for the June 2011 Conference and Hotel. Due to the cuts in many budgets it may be beneficial to know about these expenses in advance.

Other Business: E. Hope showed members a Resolution he wishes to present to Secretary of States' Terri Lynn Land in thanks for her service. Motion by: S. Hillebrand second by: C. Swope, to approve this recognition of thanks. Motion carried.

Clerk of the year nominations for 2011 deadline is March 4, 2011. Notices will be sent to all appropriate Community Leaders in January 2011.

Many thanks to Chris Swope for hosting this meeting.

Adjourn:

The meeting adjourned at 1:57 P.M.

Respectfully submitted,

Susanne M. Courtade, Secretary

The next meeting of the MAMC Board of Directors will be at the Delta Township Hall on January 19, 2011 at 1:00 P.M.