



Group Name: Michigan Association of Municipal Clerks
Dates: June 9, 2008-June 13, 2008

Group #: 441395
Issued: 3/6/08

Reservations may be made utilizing this form or by booking online. To make an online reservation, go to http://www.secure-res.com/res/vn2/cglogin.asp?hotelid=2330&rlog=472. Use 441395 for your password. Reservations must be made by May 10, 2008. Reservations received after this date will be taken on a space-available basis. Accommodations: Please indicate your 1st and 2nd lodging preference below. If room type requested is not available, the next available room type and rate will be confirmed. We cannot guarantee specific rooms/units.

Check-in: 4:00pm Check-out: 11:00am

Table with 4 columns: Room, Single / Double Rate, Single / Quad Rate, 1st / 2nd Choice. Rows include Guest Room, Hotel Room, Suite, One Bedroom Kinlochen/Condo, Two Bedroom Condo, Two Bedroom Cottage, Three Bedroom Condo/ Home, Three Bedroom Kinlochen/Cottage, Four Bedroom Town Home, Five Bedroom Town Home/ Four Bedroom Resort Home.

Quoted rates are subject to 6% state tax and 2% local assessment.

Package Includes: Lodging Only and 6% service fee (per unit, per night)

- Up to 3 children ages 17 & under sleep free when occupying same room with 2 paying adults.
There is a \$21.00 per person, per night charge for additional adults above the quoted occupancy.
All units are non-smoking. Decks are available upon request, based on availability.
Credit card imprint is required at check-in for all guests.
There are no refunds on unused portions of lodging or package stays.

Deposits: A deposit equal to the first night's lodging is required with each reservation. Please make check or money order payable to Crystal Mountain or include a credit card number. Do not send cash.

Tax exempt individuals: Please include a state tax exempt form and indicate your method of deposit below. Personal funds are not exempt from state tax or local assessments.

Agency check is enclosed with this registration form.

Agency credit card, or a copy of the card, MUST be presented at the Front Desk upon check in to qualify for tax exemption. The full balance due will be charged to the card at this time.

Please use my personal credit card to guarantee the reservation. A check will be mailed from the agency or presented upon arrival.

Cancellation Policy: Deposit is fully refundable if cancellation is made 14 days prior to your arrival date. If canceled within 14 days of arrival, deposit is non-refundable. If changed within 14 days of arrival, you are responsible for your entire lodging or package stay.

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Please Print

Arrival Date: Departure Date:

Number of Adults in Party: Number of Children 17 & under:

Mr. Mrs. Ms. Dr. :

Address:

City: State: Zip: Telephone #: (Home)

e-mail Address: (Work)

Conference attendees sharing same room:

Special requests: (handicap accessible, etc.):

* Crystal Mountain does its best to accommodate requests, but cannot guarantee them.

Signature: Date:

Credit Card #: Expiration Date:

Agency Name (if applicable, please include a copy of credit card):

Name as it appears on Card:

Please mail or fax to: Crystal Mountain
12500 Crystal Mountain Drive
Thompsonville, MI 49683

Fax: 231-378-4879
Phone: 231-378-2000
Reservations Only: 800-968-7686



CRYSTAL MOUNTAIN ACCOMMODATIONS

All units are non-smoking and feature: Air conditioning, satellite television, microwave, coffee maker, toaster, video player, hairdryer, iron and ironing board.
Efficiency kitchens include: Small refrigerator, microwave, plates, bowls, utensils.

Full kitchens include: Full size appliances (refrigerator, oven, dishwasher, stove), standard cooking and serving utensils.

GUEST ROOM - PINEHURST units are located along the Betsie Valley Course across from Kinloch Lodge & Clubhouse. • One queen bed • Private bath, some units have double whirlpools • Efficiency kitchen.

STANDARD RESORT HOTEL ROOM

COLONY units are conveniently located next to Kinloch Lodge & Clubhouse. Units can adjoin to form a three bedroom suite. Some feature full kitchens and fireplaces. • Two queen beds • Bathtub with whirlpool jets • Efficiency kitchen.

DELUXE RESORT HOTEL ROOM

HAMLET units are located next to the Lodge and the Peak, Crystal's indoor pool & fitness center. Two barrier-free units are available. • One queen bed, plus either a second queen bed, queen Sico bed or queen sofa sleeper • Whirlpool for two • Efficiency kitchen.

1 BEDROOM SUITE – INN UNITS are located at the heart of the resort, base of the slopes, next to the Crystal Center and the Wild Flower Restaurant. Ideal for the meeting attendee and social guest alike. • Private bedroom with queen bed • Double whirlpool tub • Efficiency kitchen • Electronic work station with integral voice & data ports • Living area with queen sized Sico bed • High quality task area with natural lighting and comfortable seating.

1 BEDROOM CONDOMINIUM

PINEHURST Condos are located along the Betsie Valley Course, across from Kinloch Lodge & Clubhouse and Nordic Center. • Living room with fireplace and sofa sleeper • One bedroom with king bed • One bath including tub with whirlpool jets • Full kitchen • Dining area • Private outdoor deck overlooking the Betsie Valley Course.

WINTERGREEN Condos are located among the trees lining the Betsie Valley Course, adjacent to the tennis courts, and just steps away from the slopes. • Living room with fireplace & Sico bed • One bedroom with queen bed • One bath including tub with whirlpool jets • Full kitchen • Dining area • Private outdoor deck overlooking the Betsie Valley Course.

KINLOCHEN Condos are located in Kinloch Lodge & Clubhouse overlooking the Betsie Valley course and the ski slopes. • Living room with fireplace & queen sofa sleeper • One bedroom with two queen beds • One bath including tub with whirlpool jets • Full kitchen • Dining area.

2 BEDROOM CONDOMINIUM

WINTERGREEN Condos are beautifully situated among the trees lining the Betsie Valley Course, just steps away from the slopes. • Living room with fireplace • Master bedroom with one queen bed and giant whirlpool for two with skylight • Guest bedroom with queen bed • Full kitchen • Dining area • Private outdoor deck overlooking the Course • Two full baths.

KINLOCHEN Condos are located in Kinloch Lodge & Clubhouse overlooking the Betsie Valley course and the ski slopes. • Living room with fireplace, some with sofa sleeper • Master bedroom with one king or two queen beds • Guest bedroom with varied bedding • Two baths including one tub with whirlpool jets • Full kitchen • Dining area.

2-3 BEDROOM COTTAGE

COTTAGES AT WATER'S EDGE Bungalows are beautifully situated among small ponds and streams, adjacent to the Park at Water's Edge and just steps away from the village center. • Living room with fireplace or woodstove and queen sofa sleeper • Master bedroom with one king bed • Two baths, one with single whirlpool tub • Full kitchen • Dining area • Screened-in porch.

3 BEDROOM CONDOMINIUM

WINTERGREEN Condos are beautifully situated among the trees lining the Betsie Valley Course, adjacent to the tennis courts, and just steps from the slopes. • Living room with fireplace • Master bedroom with queen bed and giant whirlpool for two with skylight • Dining area • One bedroom with queen bed • One bedroom with two sets of bunk beds • Two full baths • Full kitchen • Private outdoor deck overlooking the Betsie Valley Course.

KINLOCHEN Condos are located in Kinloch Lodge & Clubhouse overlooking the Betsie Valley course and the ski slopes. • Living room with fireplace and sofa sleeper • Master bedroom with one king bed • Guest bedroom with two queen beds • Guest bedroom with varied bedding • Two baths including one tub with whirlpool jets • Full kitchen • Dining area.

2-3 BEDROOM TOWN HOME

MOUNTAINTOP Town Homes are perched upon the ridgetop overlooking the ski slopes. Gracious decorator-appointed units. • Living room with fireplace • Three baths • Master suite with king bed and double whirlpool • Guest bedroom • Living room with sofa sleeper • Family room with varied bedding • Full kitchen • Dining area • Private decks with views.

PINEHURST GREEN Town Homes are situated along the Betsie Valley Course. • Living room with fireplace • Master bedroom with full bath and whirlpool for two • Guest bedroom with queen bed • Loft bedroom • Guest bath • Private outdoor deck overlooking the Golf Course • Full kitchen • Dining area.

4-5 BEDROOM TOWN HOME - MOUNTAINSIDE Town Homes are set among beech, maple and aspen trees along the Mountain Ridge course. • Living room with fireplace • three to four baths • Master suite with whirlpool • Guest bedrooms • Full kitchen • Dining area • Private decks overlooking the Golf Course.

3-5 BEDROOM RESORT HOMES - RESORT HOMES are fully furnished, privately owned vacation homes. • Individual homes vary in architectural style • Living room with fireplace • Three to five bedrooms • Two to three baths, some may include a whirlpool • Some homes feature patio decks and fairway locations • Full kitchen • Dining room.

FEDERAL AND STATE GOVERNMENTS

CERTIFICATE TO BE EXECUTED WHEN TAX EXEMPT SALE IS MADE TO AN EXEMPT INSTITUTION OR AGENCY

The undersigned hereby certifies that the item or items being purchased are to be used or consumed in connection with the operation of the exempt institution or agency named in the space below, and that the consideration for this purchase moves from the funds of the designated institution or agency. In the event this claim is disallowed, the transferee promises to reimburse the seller for the amount of tax involved.

Please fill out this section *entirely* to qualify for exemption from the 6% MI state use tax and 2% local assessment.

List name of individual(s) on reservation:

Reservation # (if available):

To qualify for 6% state use tax and 2% local assessment discount, payment must be made with an institution or agency check or credit card. Please check below which type of payment will be used:

Note: Per the State of Michigan Department of Treasury, any payments made by cash, personal check or credit card do not qualify for tax exempt status.

Institution or Agency Check Name: _____
Name as it appears on check

Institution or Agency Credit Card #*: _____
Credit Card Name: _____
Name as it appears on credit card

If Agency credit card is being used for payment, the Agency card, or a copy of the card, **MUST be presented at the Front Desk upon check in to qualify for tax exemption*

Name of exempt institution or agency

Date of stay on contract

Signature

Date signed

Title of person making certification

For office use only

Total food: _____ Total lodging: _____