

## MICHIGAN ASSOCIATION OF MUNICIPAL CLERKS

### SR-31

#### MMCI SCHOLARSHIP

The Michigan Association of Municipal Clerks encourages continued education and professional training for members through the Michigan Municipal Clerks Institute (MMCI). The MMCI offers programs specifically tailored to the needs and requirements of the municipal clerk's office, and completion of the program satisfies the educational requirements for the Certified Municipal Clerk (CMC) designation awarded by the International Institute of Municipal Clerks (IIMC). The CMC designation and the knowledge garnered from this substantive and relevant curriculum are of great benefit to the individual and the respective local governmental unit as a whole.

The MMCI consists of three 1-week sessions with a minimum of 40 hours of classroom instruction per session. The program is sponsored by MAMC in conjunction with Central Michigan University and is held at the Comfort Inn in Mt. Pleasant in March of each year. The instruction and coordination of classes is contracted through a private vendor.

In an effort to promote participation in the Michigan Municipal Clerks Institute to those who seek professional knowledge and growth, MAMC offers an annual scholarship to assist a member whose local governmental unit does not or cannot financially support educational endeavors and who has been unable to procure financial assistance through other means.

Following are the guidelines for awarding of educational scholarships to attend the Institute for Municipal Clerks as conducted by the current IIMC accredited facility Central Michigan University:

- 1 Member of IIMC and MAMC.
- 2 Must be a full time City, Township or Village Clerk or a full time Deputy City, Township or Village Clerk performing the duties of the Clerk.
- 3 The scholarship can apply to the first, second or third year of the Institute.
- 4 The applicant must also be denied funds by the municipality.
- 5 The Education Committee will review the application based on need and merit, then will make a recommendation of approval of the scholarship to the Board of Directors.
- 6 **Scholarship application** is located on the website at [www.michiganclerks.org](http://www.michiganclerks.org)