

# COUNCIL OF ELECTION OFFICIALS (CEO)

## AGENDA

WEDNESDAY, FEBRUARY 19, 2003 – 11:00 AM  
DELTA CHARTER TOWNSHIP  
7710 W Saginaw Highway, Lansing, MI  
(517) 323-8500

1. CALL TO ORDER:
2. APPROVAL OF AGENDA:
3. APPROVAL OF MINUTES: [February 26, 2003](#)
4. REPORTS:
  - (a) Don Van Singel, Government Consultant Services, Inc.
  - (b) Christopher Thomas, Michigan Bureau of Elections
5. COMMITTEE REPORTS:
  - (a) Poll Book: Kathy Dornan
  - (b) QVF Advisory: Terri Kowal
  - (c) Legislative Response Team: Kathy Dornan/Dan Kruger
  - (d) Precinct Worker Recruitment: Terri Bennett
  - (e) [Information & Communication: Laurie Breuker](#)
  - (f) Legislative Initiative: Lou Ann Bluntschly & Nancy Weiss
    - o Early Voting
    - o AV Ballot Preparation
    - o Sequestering AV Boards
    - o QVF Fees
    - o Retention Schedule
    - o Recount
    - o New Voter Registration Cards
  - (g) HAVA Committee: Tonni Bartholomew
6. OLD BUSINESS:
  - (a) Legislative Reception - Date May 21 or 28, 2003 – Pattie Bender
7. NEW BUSINESS:
8. NEXT MEETING: April 16, 2003 – Delta Township
9. ADJOURNMENT:
10. ATTACHMENTS:
  - (a) [Membership Roster 2003](#)
  - (b) [CEO Governing Rules](#)
  - (c) [Don Van Singel Email, Re: Election Bills](#)

**COUNCIL OF ELECTION OFFICIALS  
MEETING MINUTES  
February 26, 2002**

**Members Present:**

Vice-Chair: Terri Kowal; Terri Hegarty, Lou Ann Bluntschly, Judy Elliott  
Peggy M. Haines, Dan Krueger, Terry G. Bennett, Nancy Weiss, Ruth L. Hess  
and Susan Kaltenbach.

Absent: Tonni Bartholomew, Janice Vedder

**Others Present:**

Don Van Singel, Governmental Consultant Services, Inc.; Chris Thomas, State of Michigan, Director of Elections; Karen Holcomb, Marlene Bruns, Laura Breuker, Mary Hollinrake, Lauri Braid, Tim Snow, William Caddell, Mary Kotowski.

1. The meeting was called to order by Vice-Chair, Terri Kowal at 11:12 a.m.
2. She requested that we move the Legislative Reception and Don Van Singel to the top of the agenda as Don has to leave early. It was moved and seconded (Haines/Weiss) to accept the amended Agenda. Motion passed.
3. Reports:

Don VanSingel

- a. He distributed a list of Bills dealing with elections which have been introduced in the Legislature. Senator Hammerstrom's office is hosting a meeting on election issues tomorrow (2/27/03). Only 3 clerks are able to attend. Discussion will focus on election consolidation, consolidation of precincts, presidential primary, schools and the costs of any changes. Election issues in the Senate go to Government Operations which is chaired by Sikkema and vice-chair Hammerstrom. It looks like a busy year ahead, and some form of consolidation should move.
- b. Legislative Reception: In conversations with Patti Bender the March date doesn't seem possible. The best scenario would be to have a reception in the House Office Building Meeting Room on a Tuesday or Wednesday using a catering service for a 11:30-1:00 event. Dates in March and April are booked. Representative Hummel would reserve the room for us. There is an opening on Wednesday, May 21, or we could go to the Fall. Discussion took place with suggestion of holding CEO after the reception in the same meeting room, if possible. **Motion made and seconded (Haines/Bennett) to hold the reception at the House Office Building on Wednesday, May 21 or May 28 as a back-up date. Passed.** The cost of

the reception will be split by the two associations and Patti Bender will set it up.

- c. Presidential Primary: should contact your reps and senators as to the need for this considering our State's financial position. Budget will drive it.

Chris Thomas:

- a. Secretary Land is still putting together her legislative agenda. She likes "no reason A-V" and election consolidation.
  - b. There is developing legislation dealing with slotting of judges that has ballot printing and ballot length implications.
  - c. "No reason A-V" has implications for processing and postage. Use could approach 50% A-V voting that would push for early A-V counting or early voting. We need to plan ahead. Any early voting would be tightly regulated within the clerks' offices.
  - d. HAVA issues: provisional ballots and receiving boards. Secretary Land will establish a State Plan Advisory commission by May, so that the State can receive federal funds that were approved. Punch card and lever systems would be first to be replaced. Other issues involve: continuing training for clerks, auditing for the Feds, need to maintain costs with maintenance and programming agreements statewide, reworking or setting process for printing and programming, roles of clerks and vendors, digitalized signatures. Some funds will be released from the Feds to the State in May. The per precinct pay for buyout of punchcard may occur in May.
4. Approval of Minutes: Moved and seconded (Bluntschly/Bennett) to accept the minutes of the January 22, 2003 meeting as printed.

#### 5. Committee Reports

- a. Poll Book: Terri Hegarty can no longer work on this committee. Kathy Dornan will replace her. Peggy Haines and Terry Bennett volunteered to help.
- b. QVF: Will meet in the next month.
- c. Legislative Response Team: Representative Ward asked that each Association present to the Committee what they do. Terri Kowal was notified by Senator Hammerstrom's Office of the meeting for tomorrow. Terri, Terry Bennett and Doc Caddell will meet with her to discuss the direction we need to take in consolidation issues. Senator Hammerstrom would like to meet with the 8 members on elections from CEO after our March meeting, if possible. Suggestions were given by members to Terri, Terry and Doc. MAMC's position is that schools should follow the same election law that we do with the same training.
- d. Precinct Workers: Terry Bennett requests that clerks e-mail ideas to her:

[tbennett@canton-mi.org](mailto:tbennett@canton-mi.org)

- e. Information and Communications: Laura Breuker reported that the brochure is complete. The County Clerks have 6 alternates which are listed. MAMC needs to appoint and Terri Kowal will submit names to Laura. Laura will then send the document to Tonni Bartholomew for printing.
- f. Legislative Initiative: Lou Ann Bluntschly asked if we wanted to keep the current list of issues or add to this list. There is a current list on the MAMC website:michiganclerks.org. The Presidential Primary and 72 hour A-V cutoff should be added. There are still issues that were on the Straight Party Ballot Question from the November election that need to be addressed. Members are asked to put together their priorities and e-mail them to:skaltenbach@saginawcounty.com

#### 6. OLD BUSINESS

The Legislative Reception was discussed in Don VanSingel's report.

#### 7. NEW BUSINESS

Dan Krueger brought forward a discussion on the need for the Presidential Primary next February.

**It was moved and seconded (Bennett/Haines) that Dan Krueger draft a resolution to present at the next CEO to cancel the Presidential Primary in 2004 in favor of the party caucuses and that a portion of the money saved by the State be set aside to match the HAVA program monies. Passed.**

#### 8. NEXT MEETING: **March 19, 2003. Delta Township Hall**

9. Motion to adjourn (Bennett/Krueger) at 1:00 p.m.

Recorded by: Susan Kaltenbach  
CEO Secretary

Item not received prior to E-Agenda release

**COUNCIL OF ELECTIONS OFFICIALS (CEO)  
2002-2003 MEMBERSHIP ROSTER**

10a

**Michigan Association of County Clerks (MACC)**

<p>Patti S. Bender – <b>Voting Member</b> St. Joseph County Clerk P.O. Box 189 Centerville, MI 49032 (616) 467.5603 Office (616) 467.5628 Fax</p>	<p><a href="mailto:benderp@stjosephcounty.mi.org">benderp@stjosephcounty.mi.org</a></p>
<p>Lou Ann Bluntschly – <b>Voting Member</b> Lenawee County Clerk 425 N Main Street Adrian, MI 49221 (517) 264.4594 Office (517) 264.4790 Fax</p>	<p><a href="mailto:louann.bluntschly@lenawee.mi.us">louann.bluntschly@lenawee.mi.us</a></p>
<p>Laurie Breuker – <b>Voting Member</b> Newaygo County 1087 Newell Street P.O. Box 885 White Cloud, MI 49349 (231) 689.7235 Office (231) 689-7241 Fax</p>	<p><a href="mailto:laurie@co.newaygo.mi.us">laurie@co.newaygo.mi.us</a></p>
<p>Ruth Hess – <b>Voting Member</b> Mecosta County Clerk 400 Elm Street Big Rapids, MI 49307-1849 (231) 592.0787 Office (231) 592.0193 Fax</p>	<p><a href="mailto:mecosta-co@miqvf.org">mecosta-co@miqvf.org</a> <a href="mailto:rhess@co.mecosta.mi.us">rhess@co.mecosta.mi.us</a></p>
<p>Susan Kaltenbach – <b>Voting Member</b> Saginaw County 111 S Michigan Ave Saginaw, MI 48602 (989) 790.5251 Office (989) 790-5254 Fax</p>	<p><a href="mailto:skaltenbach@saginawcounty.com">skaltenbach@saginawcounty.com</a></p>
<p>Dan Krueger – <b>Voting Member</b> Ottawa County Clerk 414 Washington – Room 301 Grand Haven, MI 49417 (616) 846.8310 Office (616) 846.8138 Fax</p>	<p><a href="mailto:dkruege@co.ottawa.mi.us">dkruege@co.ottawa.mi.us</a></p>
<p>Susan Doriot – <b>Voting Alternate</b> Muskegon County 990 Terrace Muskegon, MI 49442 (231) 724.6221 Office (231) 724 6262 Fax</p>	<p><a href="mailto:doriotsu@co.muskegon.mi.us">doriotsu@co.muskegon.mi.us</a></p>

**COUNCIL OF ELECTIONS OFFICIALS (CEO)  
2002-2003 MEMBERSHIP ROSTER**

(MACC) – Continued

<p>Judy Elliott – <b>Voting Alternate</b> Branch County 31 Division Street Coldwater, MI 49036 (517) 279.4306 Office (517) 278-5627 Fax</p>	<p><a href="mailto:jelliott@countyofbranch.com">jelliott@countyofbranch.com</a></p>
<p>Peggy Haines – <b>Voting Alternate</b> Washtenaw County Clerk/Register 200 N Main Street P.O. Box 8645 Ann Arbor, MI 48107-8645 (734) 222-6730 Office (734) 222-6528 Fax</p>	<p><a href="mailto:hainesp@ewashtenaw.org">hainesp@ewashtenaw.org</a></p>
<p>Carolyn Flore – <b>Additional Contact/Ad Hoc-MACC Pres.</b> Missaukee County Clerk PO Box 800 Lake City, MI 49651 (231) 839-4967 Office (231) 839-3684 Fax</p>	<p><a href="mailto:Missaukee-co@mi.qvf.org">Missaukee-co@mi.qvf.org</a></p>
<p>William (Doc) Caddell – <b>Additional Contact</b> Oakland County Clerk County Services Center, Bldg #12 East 1200 N Telegraph Road Pontiac, MI 48341 (248) 858.0561 Office (248) 858-1943 Fax</p>	<p><a href="mailto:caddellw@co.oakland.mi.us">caddellw@co.oakland.mi.us</a></p>

**Michigan Association of Municipal Clerks (MAMC)**

<p>Tonni L Bartholomew – <b>Voting Member (City)</b> <b>CHAIR</b> Troy City Clerk 500 W Big Beaver Road Troy, MI 48084-5254 (248) 524.3316 Office (248) 524.1770 Fax</p>	<p><a href="mailto:bartholotl@ci.troy.mi.us">bartholotl@ci.troy.mi.us</a></p>
<p>Terri Kowal – <b>Voting Member (Twp)</b> <b>VICE CHAIR</b> Shelby Charter Township Clerk 52700 Van Dyke Shelby Township, MI 48316 (586) 731.5102 Office (586) 726.7227 Fax</p>	<p><a href="mailto:tkowal@shelbytwp.org">tkowal@shelbytwp.org</a></p>

**COUNCIL OF ELECTIONS OFFICIALS (CEO)  
2002-2003 MEMBERSHIP ROSTER**

**(MAMC) – Continued**

<p><b>Terri Bennett – Voting Member (Twp)</b> Canton Charter Township 1150 S Canton Center Road Canton, MI 48188 (734) 394-5122 Office (734) 394-5128 Fax</p>	<p><a href="mailto:tbennett@canton-mi.org">tbennett@canton-mi.org</a></p>
<p><b>Terri Hegarty – Voting Member (City)</b> Grand Rapids City Clerk 300 Monroe Ave., NW Grand Rapids, MI 49503-2281 (616) 456.3015 Office (616) 456.4607 Fax</p>	<p><a href="mailto:thegarty@ci.grand-rapids.mi.us">thegarty@ci.grand-rapids.mi.us</a></p>
<p><b>Nancy Weiss – Voting Member (City)</b> Birmingham City Clerk 151 Martin St. P.O. Box 3001 Birmingham, MI 48012-3001 (248) 988.2904 Office (248) 644.5614 Fax</p>	<p><a href="mailto:nweiss@ci.birmingham.mi.us">nweiss@ci.birmingham.mi.us</a></p>
<p><b>Janice Vedder – Voting Member (Twp)</b> Delta Charter Township 7710 W Saginaw Hwy. Lansing, MI 48917 (517) 323.8500 Office (517) 323.8599 Fax</p>	<p><a href="mailto:jvedder@township.delta.mi.us">jvedder@township.delta.mi.us</a></p>
<p><b>Maryanne Cornelius – Voting Alternate (City)</b> Novi City Clerk 45175 W Ten Mile Road Novi, MI 48375-3024 (248) 347.0456 Office (248) 347.0577 Fax</p>	<p><a href="mailto:mcornelius@ci.novi.mi.us">mcornelius@ci.novi.mi.us</a></p>
<p><b>Ann Marie Cummings – Voting Alternate (City)</b> North Muskegon City Clerk 1502 Ruddiman Drive North Muskegon, MI 49445-3098 (231) 744-1621 Office (231) 744-0367 Fax</p>	<p><a href="mailto:acummings@cityofnorthmuskegon.com">acummings@cityofnorthmuskegon.com</a></p>
<p><b>Kathy Dornan – Voting Alternate (City)</b> Farmington Hills City Clerk 31555 W 11 Mile Road Farmington Hills, MI 48336-1165 (248) 473.9558 Office (248) 426.1500 Fax</p>	<p><a href="mailto:kdornan@ci.farmington-hills.mi.us">kdornan@ci.farmington-hills.mi.us</a></p>
<p><b>Chuck Pierce – Voting Alternate (Twp)</b> Harrison Township Clerk 38151 L'Anse Creuse Harrison township, MI 48045 (586) 466-1458 Office (586) Fax</p>	<p><a href="mailto:cpierce@harrison.mi-twp.org">cpierce@harrison.mi-twp.org</a></p>

**COUNCIL OF ELECTIONS OFFICIALS (CEO)  
2002-2003 MEMBERSHIP ROSTER**

(MAMC) – Continued

Robert Schockman – <b>Voting Alternate (Twp)</b> Bedford Township Clerk P.O. Box H Temperance, MI 48182 (734) 847-6791 Office (734) 847-7809 Fax	
Sharon Tischler– <b>Voting Alternate (Twp)</b> Southfield Township Clerk 18550 W 13 Mile Road Southfield Township, MI 48025-5262 (248) 540.3420 Office (248) 540.3427 Fax	<a href="mailto:stischler@southfieldtownship.org">stischler@southfieldtownship.org</a>
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Bob Slone – <b>Additional Contact (City)</b> Ypsilanti City Clerk 1 South Huron St. Ypsilanti, MI 48197-5453 (734) 483.1100 Office (734) 487.8742 Fax	<a href="mailto:rslone@cityofypsilanti.com">rslone@cityofypsilanti.com</a>

**COUNCIL OF ELECTIONS OFFICIALS (CEO)  
2002-2003 MEMBERSHIP ROSTER**

**Lobbyist**

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**State of Michigan Bureau of Elections**

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State of Michigan Bureau of Elections  
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# **COUNCIL OF ELECTION OFFICIALS**

## **ARTICLE I**

### **Purpose**

The purpose of the Council of Election Officials (CEO) is to develop a coordinated legislative agenda which provides a forum to increase the role of its parent associations and thus their individual members in the legislative process to promote, direct or redirect issues which impact the commonality of function, and to enhance the professional stature of those appointed and elected to perform those functions.

## **ARTICLE II**

### **Organization**

- A. The CEO shall consist of members from the following associations:
- Michigan Association of Municipal Clerks (MAMC)
  - Michigan Association of County Clerks (MACC)
- B. The CEO shall consist of six members and no less than three alternate members from each parent association, those members being appointed by the President of each parent association and should include the chair of the respective legislative committee from each parent association. The President of each parent association shall be an ex-officio member and it shall be advisable that the President of each parent association attend each meeting of the CEO.
- C. Meetings of the CEO may be attended by and opinions given by any member of a parent association with respect to Roberts Rules of Order.

## **ARTICLE III**

### **Meetings**

- A. The CEO will meet no less than quarterly. A majority of each parent associations' membership on the CEO must be present to vote on issues. Business may be conducted when there are less than a majority of each association's members present, but no formal action shall be taken by the CEO with regard to any issue. Responsibility for chairing the CEO shall be alternated between the two parent associations on a yearly basis. Beginning January 1, 2001, the Michigan Association of Municipal Clerks shall Chair the CEO until December 31, 2002, and then the

Chair shall alternate between the two organizations by calendar year beginning January 1, 2002.

- B. The Chair shall be responsible for the meeting time, date, place and agenda and the dissemination of such to the other members of the CEO. The other parent association shall be responsible for taking the minutes and sending a copy to the chair so the minutes may be sent to each member with the agenda.
- C. The Chair may appoint committees as needed. The following are suggested committees but are not an exhaustive list: Qualified Voter File (QVF) Advisory; Information and Communications; Legislation and Hearing Response; Legislative Initiative; Precinct Worker Solicitation.

#### **ARTICLE IV**

##### **Coordination/Legislative Function**

- A. The CEO will develop a coordinated method to inform and educate the membership of each parent association of pertinent legislative activity and any necessary response involvement required from them.
- B. The CEO will become a proactive participant in the legislative function when that legislation directly affects the professionalism and election responsibilities of the office we hold. This involvement strongly suggests the CEO be both writer and advocate of legislation rather than simply an advocate.

#### **ARTICLE V**

##### **Lobbyist/Consultant**

- A. The CEO shall have the authority to work with existing consultants within the governmental political network. The CEO shall have the authority to hire a mutually agreed to lobbyist whose services may be contracted through one of the two parent associations. The lobbyist shall provide research, reviews, comments and other legislative advice as requested. The consultant may be requested to provide testimony on legislation on behalf of the CEO and its membership.
- B. The fees for the lobbyist services shall be financed through funds appropriated and provided by the two parent associations.

**ARTICLE VI**

**Amendments**

This organizational structure of the Council of Election Officials (CEO) may be amended from time to time as deemed necessary by both parent organizations.

**ARTICLE VII**

**Adoption**

This organizational structure of the CEO shall be adopted by each parent associations and signed by its respective President each time it is amended. It is recommended that this shall become part of each parent associations' official record.

MICHIGAN ASSOCIATION OF MUNICIPAL CLERKS

Dated: \_\_\_\_\_

\_\_\_\_\_

Its President

MICHIGAN ASSOCIATIONS OF COUNTY CLERKS

Dated: \_\_\_\_\_

\_\_\_\_\_

Its President

January 15, 2003

**Tonni L Bartholomew**

**From:** Don Van Singel [vansingel.d@gcsionline.com]  
**Sent:** Tuesday, February 25, 2003 9:15 AM  
**To:** Tonni Bartholomew; Terri Kowal  
**Subject:** CEO ELECTIONS BILLS 2003-4.doc

BILL NUMBER	SPONSOR	DESCRIPTION	STATUS	POSITION
SB 40	Hammerstrom	No Reason AV's	Government Operations	
SB 120	Hammerstrom	Consolidation of voting precincts	Government Operations	
SB 141	Leland	No reason AV	Government Operations	
SB 149	Brater	Implements election by mail	Government Operations	
SB 152	Clarke	Early AV ballot counting	Government Operations	
HB 4057	LaJoy	No Reason AV	Local Government	
HB 4058	Ward	No Reason AV	Local Government	
HB 4157	Rivet	No Reason AV	Local Government	
HB 4203	Spade	Consolidate Voting Precincts	Local Government	
HB 4215	Ward	Cancel Uncontested School Election	Local Government	
HB 4237	Ward	Revise school write in to 21 days prior	Local Government	
HB 4239	Rivet	Elections by mail after pilot program	Local Government	
HB 4245	Minore	Recall- 8 business days for challenging signatures	Local Government	