



MICHIGAN ASSOCIATION OF MUNICIPAL CLERKS

MASTER ACADEMY | March 19-21, 2019

Comfort Inn and Suites Conference Center Mt. Pleasant, Michigan

MASTER ACADEMY SCHEDULE

MARCH 19 THROUGH MARCH 21, 2019

TUESDAY March 19, 2019	WEDNESDAY March 20, 2019	THURSDAY March 21, 2019
<p>8:00 – 8:45 AM REGISTRATION</p> <p>8:45 AM – Noon EVALUATING EMPLOYEE PERFORMANCE</p> <p>Learn how to structure the performance discussion, what and how to measure it and how to facilitate useful evaluation discussions.</p> <p>INSTRUCTOR: Lewis Bender, Ph.D. Professor Emeritus, Southern Illinois University, MAMC Institute Director, and Facilitator</p> <p>LUNCH</p> <p>12:45 AM – 4:00 PM LEVERAGING YOUR NETWORK</p> <p>Explore the importance of developing your strategic network to have a more profound impact on your organizations. There will be an opportunity to chart and analyze your strategic network, participate in group dialogue as well as create strategies that will enhance your success rate by utilizing your network.</p> <p>INSTRUCTOR: Bernadette Johnson</p>	<p>8:00 – 8:45 AM REGISTRATION</p> <p>8:45 – 10:00 AM LEGISLATIVE UPDATE</p> <p>This session will cover current issues of interest to all Michigan communities.</p> <p>INSTRUCTORS: Jeremy Howard, City Clerk, City of Mt. Pleasant MAMC Legislative Committee Chairperson Mary R. Clark, Township Clerk, Delta Township</p> <p>10:00 AM – Noon LEGAL UPDATE</p> <ul style="list-style-type: none"> • FOIA • Marijuana Laws • Sexual Harassment <p>INSTRUCTOR: Heide Hudson, Shareholder Zausmer, August & Caldwell, P.C.</p> <p>LUNCH</p> <p>12:45 AM – 4:00 PM BEYOND THE BASICS</p> <p>You asked for it! This course will offer advanced training in core Clerk responsibilities.</p> <ul style="list-style-type: none"> • Notary laws • Parliamentary Procedure • Record Keeping and Retention <p>INSTRUCTOR: Eleanor “Coco” Stewert, Professional Registered Parliamentarian</p>	<p>8:00 – 8:45 AM REGISTRATION</p> <p>8:45 AM – Noon RISK-LIMITING AUDIT</p> <p>This panel discussion will feature the Michigan Bureau of Elections piloted use of risk-limiting audits in three cities after the 2018 election. This is part of the state’s comprehensive post-election audit process that verifies voting equipment and election officials performed well.</p> <p>PANEL DISCUSSION: Tina Barton, City Clerk, City of Rochester Hills, Michigan Chris Swope, City Clerk, City of Lansing Scott Borling, City Clerk, City of Kalamazoo Ginny VanderRoest, Michigan Bureau of Elections Liz Howard, Brennan Center for Justice</p> <p>LUNCH</p> <p>12:45 – 4:00 PM MANAGING GOSSIP IN THE WORKPLACE</p> <p>Learn why we gossip how to encourage the positive aspects, control the negative impacts and develop strategies for dealing with gossip in your personal lives and in the workplace.</p> <p>INSTRUCTOR: Lewis Bender, Ph.D. Professor Emeritus, Southern Illinois University, MAMC Institute Director, and Facilitator</p>



WATCH FOR MORE INFORMATION ABOUT

MASTER ACADEMY

JUNE 18, 2019
Radisson
Kalamazoo Michigan

MAMC CONFERENCE

JUNE 19 – 21, 2019
Radisson
Kalamazoo Michigan

FREE EDUCATION DAY

SEPTEMBER 12, 2019
Soaring Eagle Resort
Mt. Pleasant, Michigan