MAMC Board  
Wednesday October 21, 2015 1:00 p.m.  
Delta Charter Township

1. **Call to Order:** The meeting was called to order at 1:55 p.m. by President Joe Bridgman.

2. **Roll Call:** President-Joe Bridgman, 1st Vice President-Sarah Bydalek, 2nd Vice President-Susanne Courtade, 3rd Vice President-Dan Kasunic, Director-Mary Clark, Director-Holly Thompson, Director-Jennifer Venema, Director-Jeremy Howard, Director-Lisa Hathaway, Director-Anna Perales, Director-Jennifer Venema, Director-Jeremy Howard, Director-Lisa Hathaway, Director-Anna Perales, Director-Lilli McManus, Director Leon Wright and Past President Chris Swope.

3. **Approval of Agenda:** Motion by S. Bydalek, support by D. Kasunic to approve the agenda as presented. Motion carried without opposition.

4. **Approval of Minutes:** Motion by L. Hathaway, support by L. Wright to approve the minutes of August 27, 2015 with the following amendment: To insert “Due to illness” on page 2, section “C” where the minutes indicate L. Hathaway did not return to the meeting. Motion by H. Thompson, supported by L. Wright to approved the minutes of August 27, 2015 as submitted. Motion carried without opposition.

5. **Treasurer’s Report:** M. Clark questioned the Board if creating a financial report that includes individual transactions in detail as opposed to cumulative line item entries would be helpful. It was determined the general ledger report followed by the profit loss statement would be sufficient. Tri County Bank account has been closed and moved to PNC Bank. Communication was received from the IRS indicating the 2014 1099 submitted contained an invalid tax id number. Correction has been made. The credit card application to open a MAMC account with PNC Bank needs to be signed. The previous MAMC credit card through Capital One was in Betty’s name and the account has been cancelled. The 2015 budget was disseminated. M. Clark requested input from individual committee Directors on the proposed 2016 budget.

   A. **Motion by S. Bydalek, support by J. Howard to accept the August and September 2015 financials as presented. Motion carried without opposition.**

6. **Unfinished Business:**

   A. **President Bridgman was approached by the MGFOA President requesting collaboration between the MGFOA and MAMC since they share a number of members. The request would authorize the MAMC to post MGFOA information to the website and vice versa. Board consensus was to decline the MGFOA request and provide a link on the website.**

   B. **MTA Annual Expo. In the past, the Board, in an effort to reach out to Townships and Cities, had a booth at the MTA and MML Expo’s. The booth was manned by volunteers for the past two years. Motion by D. Kasunic, support by L. Hathaway to participate in the MTA annual conference. Motion carried without opposition.**
C. Term for honorary membership under SR41. The change indicates honorary membership will be in perpetuity. If the individual returns to the Clerk profession then active membership must resume. **Motion by C. Swope, support by L. Hathaway to amend SR41 as presented. Motion carried without opposition.**

D. 2016 voting timeline. **Motion by S. Courtade, support by S. Bydalek to approve the 2016 voting timeline. Motion carried without opposition.**

E. D. Kasunic would like the board to explore alternatives to investments. The Board will set up a presentation on investment options at a meeting before the end of the year.

F. Request has been received by Christine Bacon for consideration of honorary membership. **Motion by C. Swope, support by D. Kasunic to approve an honorary membership for Christine Bacon. Motion carried without opposition.**

G. Business card. General discussion among Board members regarding format.

7. Directors Report:

A. **President:** No report

B. **CEO/Legislative:** S. Courtade and S. Bydalek reported:
   New voting equipment will not be available until 2017. Municipalities should start saving funds to cover a portion of the cost. All vendors who provided equipment bids have been asked to re-bid due to clarity issues.

C. **Newsletter/Website:** D. Kasunic reported: The newsletter is in the final stages of processing and should go out in a few weeks.

D. **Membership/CMMC Program:** L. Hathaway reported: We continue to receive membership requests for 2015. The total number of members currently stands at 949. Consideration of a rate reduction was discussed for individuals becoming members late in the year. Board members agreed that members joining on, or after, October 1 should be automatically provided membership in the following year. CMMC total stands at 170.

E. **Conference:** J. Venema reported: Discussion on a variety of potential events to host during the 2016 annual conference in Lansing to encourage member interaction. Inclusion of a Legislative reception during conference, breakout sessions on Wednesday, and change in conference days to include a weekend day were explored. Discussion on a total Board review of all RFPs for conference selection going forward.

F. **Ways & Means:** H. Thompson reported: None

G. **Education:** J. Howard reported: The September 11, 2015 Upper Peninsula Training Day had a good turnout. Free Education Day is scheduled for April, 14 2016. Discounted room rates at the Soaring Eagle and alternative hotels for Free Education Day were discussed. Parliamentary procedure training included in the Masters Institute or a stand-alone three day session in the future was explored.

H. **Past Presidents:** None

9. **Adjournment:** J. Venema moved, supported by L. Hathaway to adjourn at 4:03 p.m.