A meeting of the Board of Director’s of the Michigan Association of Municipal Clerks was held Wednesday, February 20, 2008 at Delta Township, Michigan.

1. **Call to Order**
   Second Vice President Todd Blake called the meeting to order at 1:10 PM.

2. **Roll Call:**
   Members Present: Betty Kennedy MMC, Nancy Weiss CMC, Dan Kasunic CMC, Terry Bennett CMC, Evan Hope CMC, Sue Hillebrand CMC, Todd Blake CMC, and Joel Hondorp
   **Motion by** Hope, second by Hillebrand, to excuse board members Ann Ulrich, Dana Muscott, Janet Santos, and Jeff Hawkins. **Motion carried by all members present.**

3. **Agenda Review/Approval**
   **Motion by** Bennett, second by Weiss, to approve the agenda as presented. **Motion carried by all members present.**

4. **Minutes Review/Approval**
   **Motion by** Hillebrand, second by Kasunic, to approve the minutes of the January 23, 2008 Board meeting. **Motion carried by all members present.**
   a. **NON-PROFIT STATUS:**
      Email review of the February 5, 2008 Memo indicating request for $1,000 deposit. The work would include amending the Articles of Incorporation, preparing sample proxy ballot, preparing resolutions for the board. Working to change the 501(c) (6) to 501(c) (3) may be more extensive and exceed the $1000.00 deposit.

      The board was reminded of the motion pasted in January 2008 which approved up to $1200.00 for this legal work. The estimated time for the draft work is a month. The goal is to have this piece done by April board meeting. The board will consider approval of notice and information to the membership in May as required.

5. **Treasurer’s Report/Approval**
   Treasurer Kennedy presented the January 2008 Financial Reports.
Motion by Hope, second by Hondorp to accept and file the Treasurer’s report for the month of January 2008. Motion carried by all members present.

Motion by Kasunic, second by Weiss to amend the 2008 Budget/Expenses/ 1-3305 to add, Region V, President’s travel expenses in the amount of $451.05. Motion carried by all members present.

Audit Report:
Motion by Weiss, seconded by Hondorp to file and received the 2007 Financial Audit prepared by Berthiaume and Company; Certified Public Accountants. Motion carried by all members present.

6. Committee Reports

Past Presidents

i. Site Selection/ No report given.

President’s Report

i. Support TAMCAR
The Board suggested that a 50/50 raffle was a possible way to raise funds to support TAMCAR. The MAMC board would have to confirm the requirements from the State of Michigan Bureau of Lottery prior to offering a raffle to the membership. TAMCAR is the Tennessee Association of Municipal Clerks and Recorders. Nashville will be hosting the 2011 IIMC annual conference. The organization is looking for financial support and volunteers to assist in promoting and hosting the conference. Contact can be made to Terry Harrison, PO Box 19631, Nashville TN 37219.

ii. Vacancy-City Position
One application has been received for the vacancy-city position on the MAMC Board of Directors. (Holly M. Thompson/ City of Williamston Deputy Clerk) The deadline for making application is February 28, 2008.

CEO/ Legislative Report

i. Proactive List
Director Blake reported MAMC and CEO are working with the state to help defray the cost of mailing to the inactive list in the Voter Count Down. The committee is asking the state to waive the requirement to mail to these individuals. The State will review for consideration. Director Blake
indicated that discussion is evolving around changing the name “Early Voting” to “In Person Absentee Voter Processing”.

MAMC LEGISLATIVE COMMITTEE
2008 PRIORITY LIST

Legislative:

- No Reason AV (legislation introduced)
- In-Person AV Processing (legislation introduced)
- Voter Registration at “any” Clerk’s office (legislation introduced)
- Standard/Uniform petitions, AV envelopes, print name line on AV applications (legislation introduced)
- Recall process (legislation introduced)
- Revise Absentee Ballot Application Form to use for all election in a year
- Election Consolidation (i.e. school election dates) (legislation introduced)
- Uncontested Elections (Declaring)/ Write-in filing deadlines moved back to coincide with est. 30-days prior
- Date synchronization: Precinct consolidation, ballot approval, election inspector confirmation
- City/Twp Canvass requirement removed

State Elections Division:

- Continue clear communications
- Review registration form with notice for mail in registrants “First time voters in Michigan must vote in person”.
- Standardize forms for AV envelopes and include a line for voter to print name on AV application.
- Provisional Ballot / Envelope simplification/clarification
- Photo ID definition standardization
- Inactive Voter Mailings (frequent mailings are cost prohibitive for voters in “cancelled countdown status”)

Subcommittee Recommendation / School Election Date Recommendation

SCHOOL ELECTION DATE RECOMMENDATION

JOINT SUBCOMMITTEE OF MEMBERS OF MICHIGAN ASSOCIATION OF COUNTY CLERKS
MICHIGAN ASSOCIATION OF MUNICIPAL CLERKS
FEBRUARY 12, 2008

The Joint Subcommittee recommends to the Michigan Association of County Clerks, the Michigan Association of Municipal Clerks and the Council of Election Officials that legislation be introduced that amends Election Law to provide the following regarding School Board Elections:

- Elimination of annual elections for school board members
- School Districts may select from the following list of dates to hold their board elections:
  - Odd year November (City Election)
  - Even year August (State Primary Election)
  - Even year November (General Election)
- School Districts will have an opportunity to select any of these three dates for their regular election, but an "Even" year selection must have consent of the Election Coordinator
- Township and City clerks may "opt out" of the odd year November election only with the consent of the Election Coordinator

This proposal is beneficial to the election community, school community and voters because:

- Voters will not have to remember different dates for school elections
- Voters will have the opportunity to vote in the same location for each election
- Schools districts will save thousands of dollars by having their board elections combined with existing elections
- School Board members generally serve 8 – 12 years, thus moving to 6 year terms should not be a hardship
- School Boards’ moving to 6 year terms will provide continuity with 3 positions being the most up in any election
- Schools may still use any of the four election dates (February, May, August or November) for millage/bond issues
- Election officials will more easily be able to coordinate election inspectors, supplies, etc. when elections are held together
- Selection of any of the three dates will greatly reduce school election costs by way of fewer elections being held

ii. Bill Matrix Update

HB 4774 and HB 5739 will be moving forward in the House. This bill would do two things; allow any clerks office to register a person to vote from any jurisdiction in the state, and allow a person who has registered
by mail to appear at a clerks office prior to the first election and present identification thus removing the mail in status restraints on the registration.

**Web Site/ Newsletter**

i. Newsletter
A draft will be coming out next week from Evan. The next Newsletter should go out in Late April. Director Hope will check with Past President Santos on requirements for application submittal for the MAMC Board of Directors.

ii. Member Log-In Feature
Director Weiss has been assigning access number for the future. The Board must make a decision on which pages will require access and which pages are available to all interested inquiries to the web site. ListServ cannot be used by a non-member. Second Vice President Blake suggested we get a list from SAMSA indicating the number of hits on the pages of the web site. This may assist in this process.

**Membership**

Director Weiss reported 651 members have renewed their membership; 301 letters will go to those who have not renewed their membership with the late fee incorporated into the notice. It was felt that the information related to the timing of the dues was published on the website and in the newsletter. All membership applications which arrive late are being asked for the late fee.

**Ways and Means**

i. Coty update
Director Hillebrand reported 633 notices requesting nomination for City, Village and Township Clerk of the Year have been sent out to Mayors, and Supervisors. Sue Hillebrand has been nominated for Township Clerk of the Year and has stepped back from chairing this committee. Lisa Hathaway is now the chair and reports directly to President Muscott.

Standing Rule 27 and 28 needs to be reviewed.

**Education**

i. Scholarship Applications
Motion by Hondorp, second by Blake to approve four scholarship applications for the Clerk’s Institute. Full scholarship will be granted to Linda Dancer, Village of Stockbridge; Amy Felty, Village of Pinckney; Susan Ballinger, City of Litchfield, and a half scholarship ($300.00) to Lesslie Keeling, City of Hillsdale; pending verification and compliance to SR-31. Motion carried by all members present.

The Education committee met by phone conference call. Education Day is all set at the Lansing Center. There have been 108 registrations submitted to date. IIMC application has been send to gain approval points for certification credit. Registration will open at 8:30 AM. Director Weiss will have a membership list available to confirm registrations fees for walk in registrations.

The June Conference master class at topic will be Self Defense and Office Security. An additional master class will be offered in September of 2008 in Mount Pleasant. The MAMC is working toward a three day Masters Institute in 2009.

Conference Committee

Director Hondorp indicated the committee also met by phone conference. The theme of the conference is still being determined. Site visit is in the process of being scheduled. Clerking 101 is all set. A fewer number of pre-conference classes are going to be scheduled prior to the opening of the conference on Wednesday. Golf and the Fun Walk/Run are still being scheduled.

7. Old Business None

8. New Business None

9. Adjournment

Motion by Kasunic, second by Weiss to adjourn the meeting at 2:47 PM. Motion carried by all members present. Vice President Blake adjourned the meeting.

Respectfully Submitted,

Terry G. Bennett, MAMC Secretary

Approved March 19,2008