A meeting of the Board of Director’s of the Michigan Association of Municipal Clerk’s was held at the Radisson Plaza Hotel, Kalamazoo, MI.

1. Call to Order
President Blake called the meeting to order at 2:10 PM.

2. Roll Call:
President – Todd Blake
1st Vice President – Evan Hope
2nd Vice President – Jeff Hawkins
3rd Vice President – Nancy Weiss - Absent
Treasurer – Betty Kennedy
Secretary – Carolyn Boersma
Conference Chair – Dan Kasunic - Absent
Conference Co-Chair – Chris Swope - Absent
Education Chair – Joel Hondorp
Education Co-Chair – Cherilynn Tallman
Membership – Terry Bennett
Ways & Means – Sue Hillebrand
Past President – Ann Ulrich – Absent

3. Approval of Agenda - Board
Motion by Tallman, support by Hillebrand to approve the agenda as written. The motion carried unanimously.

4. Minutes Review/Approval - Carolyn
   a. August 11, 2009 - Motion by Hillebrand, support by Tallman to approve the August 11, 2009 minutes as written. The motion carried unanimously.

5. Receive Treasurer’s report – Betty
Motion by Tallman, support by Hillebrand to receive the August Treasurer’s report. The motion carried unanimously.

6. Excuse Absent Board Members
Motion by Boersma, support by Kennedy to excuse Nancy Weiss, Dan Kasunic, Chris Swope, and Ann Ulrich from the Board meeting. The motion carried unanimously.

7. Review Strategic Planning Session Summary Notes & Consider Finalization
Motion by Hillebrand, support by Kennedy to approve the final copy of the Strategic Plan summary. The motion carried unanimously.
8. Director Reports:
   a. President –
      i. IRS 501c3 Application: Request for additional information – Todd stated that some of the
         information would be hard to find. He will fill out the questionnaire as far as he is able and solicit
         information from other members as necessary. Todd also had drafted a letter to the attorney informing
         him that his services were no longer needed.
      ii. 2010 Region V Meeting: Confirm place (Frankenmuth) & date – Motion by Bennett, support by
         Hillebrand to hold the Region V IIMC meeting at the Bavarian Inn, Frankenmuth, MI on September 15
         thru 18, 2010. With a unanimous vote the motion carried.
   b. CEO/ Legislative
      i. Legislative Reception Follow-up – There was a good turnout of the Representatives and
         Senators. Many of whom asked if the Clerks from their jurisdiction were present.
      ii. Bill Matrix – no change
   c. Newsletter/Website –
      i. Website changes to incorporate Newsletter stories on Home page
      ii. Discuss website/membership password access – some areas are not password protected; other
         areas will remain password protected.
   d. Ways & Means –
      The time line for COTY will be available for review at the October meeting.
      Sue will draft a standing rule that will address the issue of associate members advertising on the list serv.
   e. Membership –
      A draft letter will be available for the October meeting to be sent to all Clerks to solicit new memberships,
      as well as, renewing memberships.
   f. Education –
      i. Education Day summary – 160 people were present; good reviews were received.
      ii. Institute: IIMC Program Review and Certification Committee Recommendations – Joel will
         reply to the review. The proposed changes to the certification program seem to be a positive step in the
         right direction.
   g. Conference – No Report
   h. Past President – No report.

9. Old Business
   a. Replace old laptops: Update on membership computers
      Terry bought a keyboard for the membership laptop, which will be a quick fix for now.
   b. New Accounting & Membership software
      Nancy will see what SAMSA( the current listserv provider) has to offer.

10. New Business
    a. Credit Card Acceptance for Conference/Education Sessions
       Municipal Pay is an option to be explored.

11. Adjourn
    The meeting adjourned at 3:30pm with a motion by Hondorp and support by Hillebrand which passed
    unanimously.

Respectfully submitted,
H. Carolyn Boersma,
MAMC Secretary