MINUTES
Michigan Association of Municipal Clerks
Board of Directors Meeting
March 18, 2010

A meeting of the Board of Director’s of the Michigan Association of Municipal Clerk’s was held at the Comfort Inn, Mt. Pleasant.

1. Call to Order
President Blake called the meeting to order at 1:20 PM.

2. Roll Call:
President – Todd Blake
1st Vice President – Evan Hope – via telephone
2nd Vice President – Joel Hondorp – in attendance at Institute
3rd Vice President – Dan Kasunic - Absent
Treasurer – Betty Kennedy
Secretary – Carolyn Boersma
Conference Chair – Chris Swope
Conference Co-Chair – Lisa Hathaway
Education Chair – Cherilynn Tallman - Absent
Education Co-Chair – Joe Bridgman
Membership – Terry Bennett - Absent
Ways & Means – Sue Hillebrand - Absent
Past President – Ann Ulrich

3. Approval of Agenda - Board
Motion by Ulrich, support by Swope to approve the agenda as written. The motion carried unanimously.

4. Minutes Review/Approval - Carolyn
   a. February 17, 2010 - Motion by Kennedy, support by Hathaway to approve the minutes as written. The motion carried unanimously.

5. Receive Treasurer’s report – Betty
Motion by Swope, support by Bridgman to receive the February report. The motion carried unanimously.
   a. Accept Audit Report for period ended 12/31/2009 – Motion by Ulrich, support by Swope to accept the audit as submitted. The motion carried unanimously.

6. Excuse Absent Board Members
Motion by Swope, support by Hathaway to excuse Sue Hillebrand, Dan Kasunic, Cherilynn Tallman, and Joel Hondorp from the Board meeting. The motion carried unanimously.
7. Select an Organization for Administrative Services
Theresa Lark and Tara Paksi, from GCSI were present to answer questions concerning the possible working relationship between us if they are chosen to provide the MAMC Board with administrative support. At this point in time Joel Hondorp joined the meeting. **Motion** by Hathaway, support by Swope to approve the contract and authorize the President to enter into a contractual agreement with GCSI for administrative services, contingent upon an attorney's review and approval. The motion carried unanimously.

8. Strategic Plan Update
   a. **Goal 1**: Membership and Connection to MAMC (Terry, Carolyn, Lisa): Ongoing
   b. **Goal 2**: Create and Implement MAMC Certification (Joel, Cherilynn, Dan): On hold, while reviewing new IIMC Certification changes.
   c. **Goal 3**: Create and Implement MAMC Support Staff (Todd, Sue, Evan):
   d. **Goal 4**: Expand User-Friendly Technology (Joe, Chris, Betty): Waiting to see if software needed will be provided by admin service organization.

9. Director Reports:
   a. President –
   b. CEO/ Legislative
      i. Bills with recent movement (Bill Matrix Update) – The military overseas bills have moved out of the House and Senate committees.
      ii. Review & Discuss Survey Results “Early Voting & No Excuse AV’s” - Evan asked that the results not be made public until the League of Women’s Voters could make a press release. They will be having their annual conference April 21 in Lansing. The focus will be training on election issues. They have asked that we co-sponsor the event. **Motion** by Swope, support by Ulrich to co-sponsor for free the April 21st event. The motion carried unanimously. Many of the Board members will not be able to attend due to our own meeting and electronic poll book training for some.
      iii. School Election Reform Bill movement – SB 751 – school elections should be on the August even year or November odd or even years. The CEO is in favor of this bill.
   c. Newsletter/Website - None
   d. Ways & Means
      The Board will discuss all proposed standing rules at the next Board meeting.
   e. Membership –
   f. Education –
      i. Conference Scholarships – Susan Ballinger, City of Litchfield – 1st time request **Motion** by Boersma, support by Bridgman to approve a scholarship to attend conference. With a unanimous vote the motion carried.
      g. **Conference (Soaring Eagle Casino, Mt. Pleasant)** – Cherilynn will email the updated education schedule. A site visit was done, plans are being finalized, decorations will be ordered, and GCSI will be on hand to help out with registration and anything else that is needed.
      h. Past President – A call for nominations for Board Directors was put on the listserv. Ann will repeat that call and have Dan put on the website. The Board seats open are as follows:
         3rd Vice President (Township)
   Directors: 2 City - each for a 2-year term
   2 Township – each for a 2-year term
   1 Township- for a 1-year term
10. Old Business - None

11. New Business - None

12. Adjourn
The meeting adjourned at 4:50pm.

Respectfully submitted,
H. Carolyn Boersma, CMC
MAMC Director /Secretary

The next meeting of the MAMC Board of Directors will be held on Wednesday, April 21, 2010 at Delta Charter Township.