CALLED TO ORDER:
President Kasunic called the meeting to order at 1:02 p.m.

ROLL CALL/EXCUSED ABSENT BOARD MEMBERS:
Members present: Kasunic, Venema, Courtade, Howard, Clark, Crawford, McManus, Ryska, Thompson, Kean, Wit, Smith and McMillen.

Members absent: none.

Others present: Tara Paksi, from GCSI.

APPROVAL OF AGENDA:
MOTION Courtade, support by Smith, to approve the agenda with the following changes:
Addition under Membership Reports - an Honorary Membership Request
Deletion under New Business - IIMC 2021 Conference
Motion carried unanimously.

APPROVAL OF MINUTES: Crawford will add approved minutes to the website. Also, information regarding the IIMC Fundraisers will be placed on Facebook and a link will be added to the website.

MOTION Courtade, support McManus, to approve the August 15, 2018 and September 12, 2018 minutes as presented. Motion carried unanimously.

TREASURER’S REPORT: McManus reviewed the financials and proposed budget. Copies of last year’s budget will be sent to all members for comparison purposes.

MOTION Courtade, support McMillen, to receive the September 2018 financial reports as presented. Motion carried unanimously.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Membership and Ethics Committee: Discussion on memberships occurred regarding whether a membership belong to the employee or does the membership belong to the municipality who has paid the dues. After exchange of ideas, the consensus was to have the Ethics Committee confer on the matter and bring it back on a future date.

PRESIDENT REPORT: Kasunic will send to all the revised mission statement and asked that it be placed on the website. Also, he will be following up with Lou Bender regarding the Strategic Planning Session.

CEO/LEGISLATIVE REPORT: Howard said due to the Legislators not in session, there is no report. As soon as the election results are known, that will generate reports.
NEWSLETTER/WEBSITE: Crawford reported that the job posting once again has the highest activity hits. The newsletter needs to be finalized. A review was done on its contents. Next was a review of changes that will occur on the website. GCSI can make the suggested changes. Revised documents will also be posted. The 2019 Conference theme “It’s 5 O’clock Somewhere” has already been announced on the website. It was confirmed that both agendas and approved minutes shall be posted on the website.

MEMBERSHIP/CMMC: Smith said that CMMC Re-certification reminders will be sent out to those whose certification will be expiring and that the fee has been changed to $75. A discussion was held on SR-45 and SR-07. Specifically discussed was the Education Requirements chart being expanding it to include “Experience Points” for those who hold a position as a local Chapter Officer or teach an educational class.

MOTION Courtade, seconded Ryska, to update SR-07 removing the sentence: “The Executive Board of MAMC shall approve/deny additional courses/certifications submitted to qualify for CMMC recognition and recertification. Motion carried unanimously.”

Lifetime memberships applications and expiration dates were discussed. GCSI has set the expiration date for Lifetime members to be a date far beyond it ever being an issue (i.e., 2030 or 2040).

Honorary Membership Request: Smith shared with the Board the request for honorary membership status from City Clerk Donna Cronce, City of Lapeer. Ms. Cronce has retired after 35 year of service, congratulations!

MOTION Courtade, seconded McMillen, to approve Honorary Membership status for Donna Cronce. Motion carried unanimously.

CONFERENCE: Thompson said that some activity has begun. Conference will be held in Kalamazoo on June 18 – 21, 2019. GCSI is working on a logo. Conference and Education Committees will work together on speaker(s) and classes.

WAYS & MEANS: McMillen will be working on the changes to SR-07 and SR-45. Also, she will setup an Ethic Committee meeting.

EDUCATION – SCHOLARSHIP APPLICATION: Clark said that the revised scholarship application will go to GCSI for layout, then placement on the website. Lew Bender has been confirmed for Institute and Masters in March 2019. Free Ed Day has been moved to September 2019. She is currently working on speakers for all conferences.

PAST PRESIDENT: Courtade had no report.

Next Meeting: It is scheduled for Wednesday, November 21, 2018, which is the day before Thanksgiving. It was suggested that each member confirm their availability and reply by e-mail.

Adjourned: The meeting adjourned at 1:50 p.m.

Transcribed by MAMC Director/Secretary JoAnne Kean