CALL TO ORDER:
President Courtade called the meeting to order at 12:57pm.

ROLL CALL/EXCUSED ABSENT BOARD MEMBERS:
All members were present with the exception of Sarah Bydalek and Lisa Hathaway who asked to be excused.

MOTION by Kasunic, support by Perales, to excuse members Bydalek and Hathaway from the meeting. Motion carried unanimously.

Others Present: Tara Paksi, GCSI

PUBLIC COMMENT:
There was no public comment

APPROVAL OF AGENDA:
MOTION by Clark, support by Venema, to approve the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES:
a. August 16, 2017 Regular and September 7, 2017 Special Telephone Conference

MOTION by Perales, support by Thompson, to approve both sets of minutes as submitted.

President Courtade requested that the attendance sheet accompany each set of minutes going forward and that the attendance sheet should indicate only whether a representative of GCSI was present and not necessarily the individual.

Motion carried unanimously.

TREASURER'S REPORT:
a. Receive Financials

McManus explained that she has submitted a separate Profit & Loss sheet for August, 2017, in order to show the funds being moved from the conference registration line item and into the IIMC 2021 Conference line item as approved by the Board. She also included a Profit & Loss for March through August, 2017 showing the new balances.

It was noted that the September financials should reflect the $2,500 being donated by MAMC to the IIMC 2021 Conference for this year.

McManus suggested a gift card for Lew Bender for donating his time to the Board’s strategic planning retreat.

Sue suggested an Amazon gift card in the amount of $100.
MOTION by Wit, support by Perales, to approve the purchase of a $100 gift card for Lew Bender as a thank you for his time and service during the strategic planning retreat. Motion carried unanimously.

President Courtade inquired if the directors should be submitting their budget requests.

McManus stated that she could send out the budget to the Board from last year and include what has been spent up to this point and review it line-by-line at the next meeting.

President Courtade requested that, in anticipation of the draft budget being included in the next meeting packet, information is provided to her in time to send the packet out by October 9th for the October 18th meeting.

MOTION by Smith, support by Howard, to receive the financials as submitted. Motion carried unanimously.

UNFINISHED BUSINESS:
There was no unfinished business discussed.

NEW BUSINESS:
There was no new business discussed.

DIRECTOR REPORTS:

a. President
President Courtade stated that she appreciated the effort of all Board members to make the strategic planning meeting. She noted the legislative luncheon was scheduled for October 11th and she hopes to see all Board members present.

b. CEO-Legislative
Paksi noted that 35 Municipal Clerks and 16 County Clerks have responded for the legislative luncheon to date.

Kasunic mentioned the following legislation:
- Semi-open primary for even year elections. MAMC is opposed.
- Bill signed by the Governor to fix the error by several Municipal Clerks regarding the candidate filing deadline - MAMC is taking no position.
- Limiting Millages to even year November ballots

Discussion was held on what the Board could do to further educate Clerks on deadlines, etc.

Kasunic reported that the Bureau of Elections is working on focus groups to work with vendors. Interest groups continue to work on state-wide ballot proposals.

President Courtade stated that the issue of CEO providing direction to our lobbyist on legislative matters was discussed at the CEO/Legislative meeting and whether the CEO should be providing that direction or the MAMC Board.

It was felt that CEO should have some guidance and direction from the Board but for the past 6 years they have been making decisions and providing direction to the lobbyist. It was also
stated that issues could be timely and there may not always be time to bring them back to the Board.

Wit felt it seemed a bit backwards to have the CEO portion of the meeting first, rather than discuss pending legislation first and then have CEO provide some direction on that legislation.

It was noted that the contract for the lobbyist was with MAMC.

It was determined that the Board would obtain the CEO bylaws and review this issue at their October meeting.

Venema reported that the legislative committee reviewed their priority list that she will bring to the Board at their next meeting.

Venema stated that the legislative committee members were asked to review HB 4984 that would allow for the electronic return of military ballots and to email her any concerns or changes they would suggest.

c. Newsletter/Website
Howard reported that the deadline for the next newsletter is October 15, 2017. He will send it out to all members for additional edits or additions. It will include the membership application this time and will go out the first part of November.

Howard stated that the MAMC Facebook group is still archived for now.

d. Membership/CMMC
Paksi reported that they are preparing for 2018 and are ready to get those membership applications out. She added that the membership is strong at 939 members.

Kasunic suggested a survey to the membership to find out the reasons that members do not attend the conferences.

Discussion was held on the types of questions to include. Kasunic stated that he would bring draft questions to the Board for review and comment.

Paksi reported that the Board has a good PAC balance. Discussion was held on the PAC funds and who determines how that money is used. It was noted that there was a committee representing both democrat and republican appointed at one time but it was unclear how those appointments were made. President Courtade commented that the funding comes from the silent auction proceeds.

e. Conference
Thompson reported that a site visit was conducted the morning of the strategic planning retreat and there is some work to be done with regard to the rooms. Wit added that there is plenty of space but set up will be key.

Thompson stated that the “save the date” post cards are done and the theme is No Place Like Home.
A question was brought forward on whether the Board meetings were opened or closed meetings. It was determined the Board would continue to follow their bylaws and SR22 regarding General Membership Meeting Agenda format.

f. Ways & Means
   1. SR-42 Draft revision
   2. 2018 COTY Timeline

Perales distributed the proposed Clerk of the Year (COTY) timeline noting that she still had to insert the Institute and Masters Class dates in March as well as Free Education Day.

President Courtade stated that at the August meeting the Board discussed the use of electronic voting for the Region V Director and it was felt that this could also be used for voting for COTY.

Kasunic stated that he used Survey Monkey and since he already had an account the cost was minimal and the thought is that it would gain more participation. Discussion was held on the process and Perales stated that her community also has an account and she would look into using this for COTY. She felt it would also eliminate deadline issues and voters forgetting to include their jurisdiction. She suggested putting the Bio’s out on the web for members to view prior to voting.

Perales indicated that she would bring a draft SR for the Board to review at their October meeting.

Perales stated that she did not yet have a draft amendment to SR42, as she needs some direction from the Board and whether this would include any and all social media.

Wit recommended a subcommittee to draft an amended SR42. President Courtade suggested Howard, Perales, and Wit as members of the subcommittee to review this issue. She felt that the current SR covers the issue well for the listserv and it could be expanded to include all social media and also maybe reference the SR on ethics.

g. Education

Clark reported that a correction was made to one certificate after an inquiry by a member. Upon review of other inquiries, those members were informed that their information was submitted after the deadline.

She stated that the Board discussed a fall Free Education Day but the Bureau of Elections was busy working with the election equipment vendors and updating forms, etc. so she felt it was probably too late. She discussed possible dates for the spring Free Education Day and what time of year might be best. She and Tara will continue to work on confirming a date.

Crawford stated that he was learning more from IIMC on acceptable documentation and that he would be working on changing the certificates to include the information IIMC needs such as service dates, etc.

h. Past President

Kasunic stated that the Past Presidents have not yet met regarding the next conference location.
He reported that the Region V voting deadline is coming up and he will be meeting another Past President to review the results.

President Courtade asked that the results are shared with her as soon as possible so she can inform IIMC for an upcoming newsletter.

It was suggested including consideration of naming Sally Williams of the BOE as an honorary member and Chris Thomas as a lifetime member on the next agenda.

**ADJOURN**

President Courtade adjourned the meeting at 3:15pm.

Prepared by:
Pam Smith
MAMC Director-Secretary