CALL TO ORDER:
President Courtade called the meeting to order at 12:00 p.m.

ROLL CALL/EXCUSED ABSENT BOARD MEMBERS:
Members present: Courtade, Kasunic, Venema, Howard, Bydalek, Clark, Crawford, McManus, Ryska, Smith, Thompson, and Wit

Motion by Bydalek, support by Smith to approve the absence of Hathaway.
Motion carried unanimously.

Others Present: Tara Paksi, GCSI

APPROVAL OF AGENDA:
President Courtade noted that there will be discussion of HB 5809 under 8-a and requested that the Board consider taking action.

Past President Bydalek requested that 2020 IIMC Conference President Attendance be added to under 8-h.

MOTION by Kasunic, support by Bydalek, to approve the agenda as revised.
Motion carried unanimously.

APPROVAL OF MINUTES:
a. March 12, 2018
President Courtade noted that the meeting minutes from Free Education Day will be approved in June.

MOTION by Bydalek, support by Thompson, to approve the March 12, 2018 Regular Board minutes as presented. Motion carried unanimously.

TREASURER’S REPORT:
a. Receive Financials – March 2018
Director McManus noted that funds for Conference are coming in quickly, with a lot of payments through PayPal.

President Courtade inquired about the Audit. Director McManus stated that the Audit will be ready for approval in time for the June Conference.

MOTION by Wit, support by Clark, to receive the March 2018 financials as presented. Motion carried unanimously.

UNFINISHED BUSINESS:
President Courtade reported that a Doodle went out for the CMMC recertification subcommittee to determine a time to meet. The subcommittee will have recommendations for the Board in May.

NEW BUSINESS:
MAMC Board – Regular Meeting
April 18, 2018

Director Howard requested the purchase of a dedicated tablet and dongle to allow for selling item at Free Education Day and Conference.

MOTION by Wit, support by Thompson, to approve the purchase of a tablet and dongle to meet the minimum requirements to support a point of sale system in an amount not to exceed $500. Motion carried unanimously.

DIRECTOR REPORTS:

a. President
President Courtade requested the approval of two retirement proclamations for Terri Kowal and Gladys Bybee.

MOTION by Thompson, support by Bydalek, to approve a resolution of honor for Terri Kowal. Motion carried unanimously.

MOTION by Thompson, support by Venema, to approve a resolution of honor for Gladys Bybee. Motion carried unanimously.

President Courtade reminded that the MTA Conference is next week and distributed the schedule of members who will work the MAMC table.

b. CEO-Legislative
Director Kasunic noted that HB 5809 is proposed legislation to allow communities with a population of 1,000 or more, reduced from 10,000 or more, to conduct its own election inspector training rather than have the County conduct training. Discussion ensued regarding the quality of training received by election inspectors and election officials. The population requirement is for election inspectors to receive certificates, however, all communities can provide their own training.

Director Wit stated that the Representative Yaroch, drafter of the legislation, wants to give control back to local communities. Director Crawford reported that both the Legislative and CEO oppose this legislation as it is proposed. Director Venema noted that County Clerks also oppose the bill.

MOTION by Bydalek, support by Kasunic, to oppose HB 5809 as written. Motion carried (Thompson and Wit opposed).

Further discussion ensued regarding training of election inspectors. Director Venema noted that population is arbitrary and opposition to this bill can open a larger discussion on the methodology of election training in general.

MOTION by Clark, support by Courtade, to empower MAMC Lobbyist Bill Zaagman to have a conversation with Representative Yaroch regarding HB 5809 to discuss MAMC concerns and draft a substitute bill. Motion carried unanimously.

Director Venema noted that Bill Zaagman reported that HB 4414 is off the table due to MAMC Members speaking out against the bill. Also, representatives from Promote the Vote were in attendance at the Legislative meeting. The Legislative Committee also discussed the proposed changes to Precinct Delegate filings. A number of clean-up bills are on the Governor’s desk to be signed. The online voter registrations bills, SB 425-429 and HB 5548-5549, are on the respective floors and expect to be on the Governor’s desk next week.
Director Kasunic reported that HB 5012 is on the floor and is expected to be approved. Director Venema noted that SB 290 and HB 5012 are tie-barred and the bills increase the fee of any differential vote of 5% or more to $250 per precinct and require candidates allege that they would have had a reasonable chance of winning if not for fraud or mistake.

c. Newsletter/Website
Director Howard reminded that newsletter articles were due April 15th, still waiting a couple items. The Board discussed what items to add to the newsletter, including information regarding QVF Refresh and a reminder that campaigning is not allowed on the website or Facebook.

Director Howard reported he received a request to post services for sale, namely a job seeker ad. The Board agreed that such requests be treated like a vendor and be restricted from advertising on our website or Facebook.

Discussion ensued regarding adding a forum folder on the website for QVF Refresh questions. The Association would have to pay for Gravity Works for an additional folder. The Board agreed that the Elections forum folder is sufficient. President Courtade recommended a reminder be put in the newsletter regarding the forum.

d. Membership/CMMC
GCSI reported that membership as of April 1, 2018 was 900 total members. Additionally, there are 18 new CMMCs. Director Thompson stressed that MAMC needs to promote the program and acknowledge new recipients.

GCSI reported there were 56 no-shows and several walk-ins who attended Free Ed Day. We learned later that day that two of the walk-ins were non-members.

MOTION by Clark, support by Bydalek, to send an invoice, by mail, to all non-members who attended Free Education day on April 10, 2018 without registering. Motion carried unanimously.

Discussion ensued regarding the cost of no-shows to the Association and whether or not a fee for food should be charged to minimize the number of no-shows. Consensus was to not charge.

President Courtade inquired about the success of the General Membership meeting at Free Education Day. Director Thompson noted that most of the people left at the beginning of the meeting, however, the meeting was very informative. The Board discussed moving the meeting to the beginning of Free Education Day, however, it is difficult to determine how long it will take and the rest of the day is time scheduled.

MOTION by Courtade, support by Crawford, to amend the By-Laws to state MAMC “may” hold two membership meetings per year and add membership meetings as needed. After continued discussion the Board determined that a by-law amendment was not needed.

Motion rescinded.

e. Conference
Director Thompson reported that there are 150 registered for full conference, 17 for the 5K, 59 for Master’s Class, 22 for Clerking 101, 110 for the Social Gathering; of the 23 Vendors registered, 11 are registered for the 5K and 22 for the Social Gathering. There is $7,000 in sponsorships and the conference gifts are a picnic basket and blanket. Regarding the Conference App – still need
information from some Board Members, 11 vendors entered their information, 47 sessions are entered, and the release date is June 4, 2018. Regarding the email session Director Wit reported that there are 24 registered for the first session and 21 for the second session.

Director Thompson reminded President Courtade and Director Smith will speak at the Presidents Dinner. President Courtade stressed that the bio’s for the COTY candidates should be short. During Opening Session all Board members will give a short presentation on their role on the Board.

The Membership meeting will be held after the Opening Session at which time the floor will be open for nominations for write-in candidates for Board seats. Candidates running for a Board seat will have an opportunity to speak. Should the races remain uncontested, a motion may be made to unanimously approve all candidates on the ballot, negating the need for an election. Nominations from the floor must complete and application be vetted by the Past Presidents, to ensure their eligibility to run.

Director Thompson will provide a conference agenda for feedback. Discussion ensued regarding presentation of certificates to members who served on a committee. Names will be acknowledged at Conference and Committee Chairs will distribute the certificates.

f. Ways& Means
Director Smith reported that the COTY Committee has received 280 responses to date. Approximately 850 ballots went out. A reminder will be sent indicating that the deadline to vote is May 11, 2018 at 5:00 p.m.

Discussion ensued regarding how COTY candidates are vetted in accordance SR-47 Code of Professional Ethics and Conduct. The Board will further discuss enforcement of SR-47 at Strategic Planning.

g. Education
Director Clark reminded that the Board agreed to move Free Education Day to September in 2019. She will work with GCSI on dates and securing a venue.

Director Clark inquired about using one form for all scholarships that has a checkbox for applicants to select which scholarship they are requesting, rather than have separate forms. The Board agreed with the change.

Director Clark reported that the 2018 Free Education Day went well. PAC raised $471, which is down from previous years. In accordance with Campaign Finance Law, the Association can administratively buy/sell items to raise money on behalf of PAC. Items that are inventory will be brought to Conference to sell.

Director Clark informed the Board that Chris Thomas will do a presentation at Conference regarding implications of the Promote the Vote proposal, should it be certified by the State to be on the ballot and approved by voters.

Director Clark presented two scholarship applications for the Board’s consideration.

MOTION by Clark, support by Courtade, to approve the MMCI Scholarship Application for Yvonne Broderick, City of Pinconning, for 2018 Annual Conference. Motion carried unanimously.
MOTION by Clark, support by Smith, to approve the MMCI Scholarship Application for Romona Sanchez, City of Madison Heights, for 2018 Annual Conference. Motion carried unanimously.

**h. Past President**

Past President Bydalek requested that the Board consider approving attendance of both the President and 1st Vice President to the 2020 IIMC Conference. Since the 2021 IIMC Conference will be held in Michigan, this will give the 2021 MAMC President an opportunity to become familiar with the structure of an IIMC Conference.

MOTION by Wit, support by McManus, to approve the expenditure of sending the 2019-20 President and 1st Vice President to the 2020 IIMC Conference. Motion carried unanimously.

**2021 IIMC/MAMC Conference Update**

Past President Bydalek reported that she and Director Howard met with Joel Hondorp, Grand Rapids City Clerk, and Tim Nelson from Experience GR regarding the 2021 IIMC/MAMC Conference. They are working on the theme for the conference and forming a Host Committee, Fundraising Committee, and Volunteer Committee. Director Howard noted that IIMC provided vague guidelines/responsibilities for Host Committees. The Host Committee is responsible for the Opening Ceremony and entertainment.

Discussion ensued regarding MAMC’s Role in planning the Conference. It was noted that MAMC agreed to contribute $10,000 to the Conference to encourage IIMC to select Grand Rapids. MAMC has no further financial responsibility.

President Courtade called for a recess at 3:12 p.m.

Meeting reconvened at 3:17 p.m.

**2020 Conference Location options and discussion**

GCSI reported that they have been negotiating rates for the 2020 MAMC Conference. Tara provided handouts detailing the historical average conference cost per person from 2014 – 2019 and the proposed average cost from The Grand Hotel and Mission Point Resort for 2020. The Board discussed the pros and cons of each of the venues.

MOTION by Clark, support by Thompson, to select Mission Point Resort for the venue of the 2020 MAMC Annual Conference based on the recommendation of the five (5) immediate Past Presidents. Motion carried unanimously.

**ADJOURN**

President Courtade adjourned the meeting at 3:35 p.m.

Respectfully submitted,

Melanie D. Ryska
MAMC Director-Secretary

approved 05/16/18