1. Call to Order: The meeting was called to order at 1:06 a.m. by President Joe Bridgman.

2. Roll Call: President-Joe Bridgman, 1st Vice President-Sarah Bydalek, Dan Kasunic, 3rd Vice President, Director-Mary Clark, Director-Holly Thompson, Director-Jennifer Venema, Director-Jeremy Howard, Director-Lisa Hathaway, Director-Lanie McManus, Director Leon Wright and Past President Chris Swope.

Motion by L. Hathaway support by D. Kasunic to excuse S. Courtade and A. Perales. Motion carried without opposition.

3. Approval of Agenda: Motion by H. Thompson, support by L. Hathaway to approve the agenda. Motion carried without opposition.

4. Approval of Minutes: Motion by D. Kasunic, seconded by L. Wright to approve the Minutes of July 15, 2015. Motion carried without opposition.

5. Treasurer’s Report: M. Clark reported.
   A. Motion by C. Swope, support by M. Clark to authorize the investment of 25,000.00 in 6 month Certificate of Deposit(s) and $25,000.00 in up to 18 month Certificate of Deposit with PNC Bank by the Treasurer. Motion carried without opposition.
   B. Motion by C. Swope, support by H. Thompson to receive the January 31, 2016 financials. Motion Carried without opposition.
   C. Motion by L. Hathaway, support by C. Swope to adopt the 2016 budget as presented. Motion carried without opposition.

6. Unfinished Business:
   A. Recording Secretary: L. Wright asked the board to consider the appointment of a recording secretary to allow active board members un-divided attention and active participation in the meeting without distraction.

7. New Business:
   A. Motion by C. Swope, support by L. Hathaway to approve the scholarship application for Institute for Jacobson. Motion carried without opposition.
   B. Motion by D. Kasunic, support by S. Bydalek to approve the scholarship application for Institute by El Rifaii. Motion carried without opposition.
   C. Motion by C. Swope, support by S. Bydalek to approve the amendment to SR41 Honorary & Life Membership Amendment. Motion carried without opposition.
   D. General discussion on the scanning policy.
8. Directors Reports:

A. Presidents Report: IIMC has an award program for Excellence in Governance. Deadline is the end of March. Board applications for upcoming year. Terms expiring: M. Clark for Township, L. Hathaway for City, J. Venema for Township, J. Howard for City and D. Kasunic, Third Vice President Township. Deadline for applications is April 1, 2016.

B. CEO/Legislative: MAMC legislative committee requested that the Political Action Committee no longer provide contributions to Senator Dave Robertson. MAMC Legislative committee voted to oppose HB5114 and support HB5153, HB4938, HB4928, HB4929, SB735, SB743 and SB745. Motion by L. Wright, supported by H. Thompson to respect the motion of the MAMC legislative committee to no longer provide contributions to Senator Dave Robertson. Motion carried without opposition.

C. Newsletter/Website: D. Kasunic reported. Newsletter has gone to press.


E. Conference: J. Venema reported: Membership and vendor registration opens March 21, 2016 and closes May 27, 2016. Discussion on conference line up and logistics. Motion by L. Hathaway, supported by S. Bydalek that the President and First Vice President will secure a speaker for opening session in an amount up to $10,000.00 which includes travel and lodging. Motion Carried, Opposed: D. Kasunic.

F. Ways & Means: H. Thompson reported: Nominations forms went out for Clerk of the Year. Questionnaires are being reviewed by the committee who will narrow it down to five finalist in each category. Discussion on SR12 revisions. Approved budget eliminated secretary and treasurer reimbursement. Motion by M. Clark, supported by S. Bydalek to repeal SR12. Motion Carried without opposition.

G. Education: J. Howard reported: Free education day registration and start time will be confirmed. Current registration for Masters Institute is 59 and registration for Institute is at 115.

H. Past Presidents: C. Swope:

9. Adjournment: Meeting adjourned at 4:45 p.m.