Approved
MINUTES
Michigan Association of Municipal Clerks
Board of Directors Meeting
City of Lansing South Washington Office Complex
2500 S. Washington Ave., Lansing MI

Wednesday, September 19, 2012

1. Call to Order

2. Roll Call:
Present
President - Dan Kasunic; 1st Vice President Carolyn Boersma; 2nd Vice President – Chris Swope; Treasurer – Betty Kennedy; Conference Chair – Sarah Bydalek; Conference Co-Chair Judy Bigney; Education Chair – Cherilynn Tallman; Education Co-Chair Jennifer Christian; Membership – Lisa Hathaway; Past President – Joel Hondorp

3. Absent and Excused: 3rd Vice President – Joe Bridgman; Secretary – Susanne Courtade; Ways & Means – Sue Hillebrand

4. Approval of the Agenda
Moved by C. Swope, seconded by L. Hathaway to approve the agenda as amended to add:
- Discussion of Oakland County resolution supporting reimbursement for special election in Congressional District 11;
- Discussion of MTA conference Lunch and Learn program;
- Request from MML for elections help in Hamtramck and other issues outlined in email.
Motion carried.

5. Approval of Minutes
a. August 17, 2012
Moved by J. Hondorp, seconded by C. Tallman to approve the minutes as corrected to change “MAMC Master Institute program” to “MAMC Master Academy program”.
Motion carried.

6. Treasurer’s Report
a. Receive Monthly Treasurer’s report. B. Kennedy reviewed the report with board members.

Moved by J. Hondorp, seconded by S. Bydalek to receive the July and August, 2012 Treasurer’s report. Motion carried.

B. Kennedy asked Board members to review the proposed budget and be prepared to discuss and adopt it in October.

7. Unfinished Business – none

8. New Business
a. Appointment to task groups. D. Kasunic appointed C. Swope to the PSA task, and C. Boersma, S. Hillebrand, C. Tallman and L. Hathaway to the Continuing Education task.
b. **Free Education Day.** To be held at Lansing Center on Tuesday, February 12, 2013, followed by a legislative cocktail reception in conjunction with the county clerks’ association.

c. **3rd VP Position.** J. Hondorp to research eligible candidates and report back to the Board in October.

d. **Resolution in support of reimbursement for special election in District 11.** No action taken.

e. **MTA Lunch and Learn.** No action taken. J. Hondorp to notify MTA.

f. **MML requests.** Website forum information to be given to MML. C. Tallman will reach out to discuss conference speakers and vending opportunities.

9. **Strategic Plan Update**
   a. **Goal 1. Continuing Education and Certification/Website enhancements and online education.** No report.
   b. **Goal 2. Promote Membership and expand involvement.** C. Swope discussed the PSA project.

10. **Director Reports**
    a. **President.** No report.

    b. **CEO/Legislative.** C. Swope reported a resolution to the lawsuit will hopefully be reached soon. B. Kennedy opposed SB810 requiring villages to move elections to even year November.

        Moved by L. Hathaway, seconded by B. Kennedy that MAMC oppose SB810 and to encourage Lobbyist Bill Zaagman to lobby against it. Motion failed (2-7).

        Board members encouraged CEO/Legislative to create a new list of priorities.

    c. **Newsletter/Website.** There was general consensus the forum in its current form is not helpful; changes needed involve the subject heading and for replies to automatically include the commenter’s email address. Newsletter deadline is this week.

    d. **Ways & Means.** No report.

    e. **Membership.** L. Hathaway has contacted Kopy Korner to begin work on the layout of this year’s materials which will incorporate the game show theme.

    f. **Education. Committee.** Report covered under Item 8b.

    g. **Conference Committee.** S. Bydakle and J. Bigney outlined a revised conference schedule, discussed the incorporation of the game show theme throughout the conference, and reported a survey will be sent out to compile answers for the “Family Feud”-style game that will be part of Wednesday’s activities.

Moved by J. Hondorp, seconded by C. Boersma to approve Mission Point Resort as the 2015 conference site and the Radisson Lansing at the Capitol as the 2016 conference site. Motion carried.

11. **Adjourn.** Meeting was adjourned at 2:49 p.m.

_Respectfully submitted,

J. Cherilyn Tallman, CMC, Director_