

MINUTES
Michigan Association of Municipal Clerks
General Membership Meeting
June 22 and June 24, 2011
Shanty Creek Resort, Bellaire, Michigan

Call to Order:

Evan Hope, CMC, MAMC President, called the meeting to order at 1:00 PM, June 22, 2011.
Approximately 120 members in attendance.

Pledge of Allegiance: E. Hope, MAMC President

National Anthem: Taylor Bellenbaum

Invocation: Corey LeCureux, First Baptist Church of Bellaire

Welcome:

E. Hope, CMC, MAMC President – Hope requested a moment of silence to honor the passing of fellow Clerks' Betty Fortino, Waterford Lakes; Dawnette Bowers, Huron Township.

Hope introduced 2010-2011 Board of Directors:

Joel Hondorp, CMC, 1st Vice President, Chair CEO Committee; Dan Kasunic, CMC, 2nd Vice President, Chair Legislative Committee; Carolyn Boersma, CMC, 3rd Vice President, Website/Newsletter; Betty Kennedy, MMC, Director, Treasurer; Susanne Courtade, CMC, Director, Secretary; Sue Hillebrand, MMC, Ways & Means, Media Relations; Chris Swope, CMC, Chair Conference Committee; J. Cherilynn Tallman, CMC, Chair Education Committee; Joseph Bridgman, MMC, Co-Chair, Education Committee; Lisa Hathaway, MMC, Co-Chair Conference Committee; Terry Bennett, CMC, Membership.

Hope also reflected on his year as President of the MAMC and gave thanks to the Board for all of their support.

Region V IIMC Director:

Tami K. Kelly, MMC, Region V IIMC Director- T. Kelly spoke on the benefits of membership to the IIMC. New to the IIMC is a partnership with Marriott Rewards. When booking a stay, mention IIMC and IIMC will receive \$'s back for education scholarships. The next Region V Conference will be held in Indianapolis, Indiana September 15-17, 2011. Registration can be found on the new IIMC website.

MAMC Conference Chair:

Chris Swope CMC, MAMC Conference Director- welcomed all to the 11th annual MAMC Conference. Swope encouraged all to take part in the week's events.

Keynote Speaker: Bob Brown, Executive Producer & Film Industry Expert- *Michigan's Film Industry; the Good, the Bad and the Ugly.*

Door prizes were drawn

Roll Call

Motion by J. Hondorp, support by C. Swope to dispense of the roll call. By voice vote the motion carried.

Approval of Minutes – Susanne Courtade, CMC, Director-Secretary

S. Courtade asked if there were any changes from the Board or members in attendance-hearing none, Courtade requested a motion to approve the minutes of June 23 and 25, 2010.

Motion by C. Tallman, support by S. Hillebrand to approve the minutes of the June 23 and 25, 2010 General Membership meeting. By voice vote the motion carried.

Report of the Executive Committee:

President's Report: E. Hope introduced GCSI- our Administrative Assistants; and Lobbyist Staff that we share costs with the County Clerks Association. Hope discussed reaching out to Regional Clerk Associations and the MAMC Clerk PAC program.

- Selection of IIMC Region V Director- Michigan has the honor of selecting a member to be the next Region V Director. Anyone with interest needs to direct their intent to J. Hondorp, 2011-2012 MAMC President, by the end of July 2011. Terri Kowal spoke to the organization of her intent to run for this position.

CEO Report: 1st Vice President, J. Hondorp, CMC /**Legislative Committee:** 2nd Vice President, D. Kasunic, CMC- Both men gave a summary of the Legislative year so far stating that it has been a good year. The Legislative Luncheon put on by MAMC and the Michigan County Clerk Association was well attended. Several Bills concerning Elections look promising for passage. A request for a Village Clerk to sit on the Legislative Committee was voiced.

Technology/Website: Carolyn Boersma, CMC- Boersma gave credit to Theresa Lark w/ GCSI for her work on the newsletters.

A break was called at 2:48 P.M. and reconvened at 3:13P.M.

Report of the Treasurer: Treasurer Director Betty Kennedy, MMC-

- Financial Reports- B. Kennedy provided the Trial Balance Report. Motion by S. Hillebrand second by S. Courtade to accept. Motion carries by voice vote.
- Adoption of the 2012 MAMC Budget- motion by J. Bridgman/T. Blake to accept the 2012 Budget. Carries.

B. Kennedy took a moment to announce the 5K Walk/Run results with Co-Chair Robin Troyer.

Report of Committees

Conference Committee- Director Chris Swope, CMC/Co-Director Lisa Hathaway MMC- Thanks was given to both the Conference Committee, and the Education Committee, for all the work to provide the Conference/Education opportunities.

Education Committee- Director Cherilynn Tallman, CMC/Co-Director Joe Bridgman MMC- Tallman and Bridgman introduced the process that IIMC uses at their conference for handouts and polled those in attendance for direction of future handouts to be available electronically. Response was overwhelmingly positive. The Education Committee will work on this. This year, attendance for the Conference has a value of 2 experience points. Additionally, three Education points are earned as a Master Academy thru Lew and Mary Bender for IIMC. Upon the completion of four education sessions, completed Eureka forms will be verified before point certificates will be disbursed.

Membership-Director Terry Bennett, CMC- Current membership count 860 strong. Bennett also went over the Website/Listserv changes that will take effect later this year. The new web based Listserv will be more of a forum format. Additional changes will allow for: on-line payment through PayPal; Budget tracking; Educational tracking with ability to retrieve certificates with an "E" file system.

Ways & Means-Director Sue Hillebrand, MMC- Hillebrand went over the Clerk of the Year "COTY" program and process for selection. Selection was voted on by secret ballot and will be announced at the Dinner this evening. All those nominated were congratulated. Resolutions for Retiring Clerk/Deputy Clerk can be found on the website.

Site Selection Committee-Past President Todd Blake, MMC-this committee made up of the Past President's of the MAMC have chosen Downtown Grand Rapids, Amway Plaza for the 2014 Annual

MAMC Conference. Several of these members; Terri Kowal, Dana Muscott and Janet Santos were in attendance.

Report of Nominating Committee –Past President Todd Blake, MMC

This years' slate of candidates for the Board of Directors is as follows:

1 year Term each:

President-Joel Hondorp, CMC, Byron Charter Township

1st VP- Dan Kasunic, CMC, City of Kentwood

2nd VP – Carolyn Boersma, CMC, Spring Lake Township

Motion to approve the slate as presented made by S. Hillebrand/Penny Schultz carries by voice vote.

3rd VP-Chris Swope, CMC, City of Lansing

2 year term 2013 City/Village – Betty Kennedy, MMC, Village of North Branch

Partial term ending 2012; Sarah Bydalek, CMC, City of Walker

2 year term 2013 Township Director – Sue Hillebrand, MMC, Northville Charter Township;
Susanne Courtade, CMC, East Bay Charter Township

Blake opened the floor for nominations from the floor. Hearing none, motion by J. Hondorp, support by L. Hathaway to close nominations and approve the ballot as presented. Motion carried by voice vote.

Recess of Business – President Hope recessed the meeting at 3:40 P.M.

Reconvene Business Meeting – Friday, June 24, 2011

E. Hope called the meeting back to order at 9:12 A.M. Vendor display award: There was a tie between Ted Hartleb Agency and Election Source with both businesses receiving a discount of ½ off the vendor rate for 2012 Conference. Costume awards went to Nicole Evans as “Carmen Miranda”- free 2012 conference registration and Sue Silva as “Marilyn Monroe”- \$100.00 off 2012 conference registration.

S. Courtade Golf outing co-chair gave out the results of the Golf outing.

Door prizes were awarded.

Guest Speaker: Chris Thomas- Director-Bureau of Elections Michigan Secretary of State- gave his sincere appreciation to E. Hope for his service, as well as to Chris Swope and Carolyn Boersma for their award as Clerk of the Year for City and Township respectively. Thomas also gave an update to the E-Poll Book upgrades; QVF Training around the State and, On-Line Training. There is no firm date for the 2012 Presidential Primary at this time.

Thomas assisted the MAMC Board is recognizing Brad Whitman with a Resolution in Recognition of Service for his years assisting in the Election Process. Whitman was present for this award and spoke to the group.

Clerk PAC: The PAC does not endorse Candidates or Committees. The Silent Auction proceeds of \$2,100 will be added to the PAC.

Guest Speaker: Scott Stinson, Federal Voting Assistance Program-Scott came on behalf of Bob Carey who was unable to attend. Slogan: “Be absent but accounted for” with a goal to improve Voter ability overseas. A program was presented for those in attendance.

Installation of Officers: Todd Blake gave the oath of office to the newly elected officers as well as the rest of the Board of Directors.

Unfinished Business – None

New Business – None

Closing Speaker – Yvonne Lewis Day, “Understanding Body Language”

Adjournment: Closing remarks by Joel Hondorp, CMC, President with a MAMC challenge to have the largest turnout for the 2012 5K Walk/Run event. The meeting adjourned at 11:51am.

Respectfully submitted,

Susanne Courtade, CMC
MAMC Director, Secretary