1. **Call to order:**
   President Carolyn Boersma called the meeting to order at 1:00 PM

2. **Roll Call:**
   Present:
   President- C. Boersma, 1st Vice President-Chris Swope, 2nd Vice President-Sue Hillebrand, 3rd Vice President-Sarah Bydalek, Treasurer-Betty Kennedy, Secretary-Sue Courtade, Ways and Means-Cherilynn Brown (arrived at 1:05), Membership-Lisa Hathaway, Conference Chair-Judy Bigney, Conference Co-Chair-Jennifer Christian, Education Co-Chair-Dawn Walker, GCSI-Tara Paksi
   Absent and Excused-Past President-Dan Kasunic
   Motion by: S. Hillebrand second by: B. Kennedy to excuse Kasunic.  Motion carries.

3. **Approval of the Agenda:**
   Boersma added under 7. Director Report's; a. President: #4 Resolution of Support IIMC Vice-President request.  Motion by: D. Walker second by: S. Hillebrand to approve the Agenda as amended.  Motion carries.

4. **Approval of the Minutes:**
   a. May 15, 2013
   L. Hathaway asked that her request to phone conference in to the May 15, 2013 meeting be noted.  Motion by: D. Walker second by: S. Hillebrand to approve the minutes as amended.  Motion carried.

5. **Treasurer’s Report:**
   a. Receive May and June Treasurer’s Report- B. Kennedy presented a spreadsheet showing expenses by event to the Board. Board discussed this report and requested an opportunity to further discuss the 2014 budget in depth at a later meeting. Motion by: L. Hathaway second by: C. Brown to approve.  Motion carries.

6. **Unfinished Business:**
   a. Phone in policy and technology
   Overall, meeting attendance is encouraged-discussion on how to make this work was had. The Delta Township Clerk Mary Clark was asked to explain what technology capabilities were able to be utilized at Delta. If they are provided advance notice, a phone can be provided in the room with a call in number. Skype could be used, but is limited in the interaction with the users and in person board. Use by more than one member calling in could be an issue. General discussion followed: GCSI
may have the option of holding meetings there in the future once their building is completed. Several board members were concerned with the offsite members voting and the conflict with the law as it pertains to Municipal Boards and Commissions even though we are not considered a Public Board. Meeting professionalism and standing by the Board action after the decision was reiterated. The by-law change presented to the general membership was to limit the call in attendance to two (2) per year. This change was voted down by the membership. There was no change to the allowed excused absences of three (3) per year. 


Brown motioned to create a Standing Rule to limit directors to call in to no more than two (2) times per year. Second by: Bydalek. Boersma requested a roll call vote: 
No: NONE

As this was previously tabled at the General Meeting an announcement will be provided in the next newsletter stating the Board voted to leave the bylaw unchanged, with no limit on the number of times a director may participate in a meeting via phone conference or similar method. This will also be announced at Free Education Day.

7. **Director Reports:**
   a. **President-** Boersma presented the assignments for the Directors for 2013-14:
      Ways and Means-Cherilynn Brown
      Conference Chair-Judy Bigney
      Conference Co-Chair-Jennifer Christian
      Education Co-Chair- Dawn Walker
      Membership-Lisa Hathaway
      Secretary- Sue Courtade
      Treasurer- Betty Kennedy
      Education Chair- City Director Vacant

1. **Appoint City Director:** This new Director will be the Education Chair. Five applications were received for consideration for the vacant City Director seat. In order by date submitted: Tina Barton-City of Rochester
Hills, Oakland County; Benjamin Marentette- City of Traverse City, Grand Traverse County; Terri Kowal-City of Auburn Hills, Oakland County; Anna Perales-City of Holland, Ottawa/Allegan Counties; Jeremy Howard-City of M. Pleasant, Isabella County. Current Board members commented on the quality of all applicants and expressed the desire for those not chosen for this position to please consider running for a position in the future.

After discussion a motion by C. Swope and second by S. Bydalek to select Tina Barton, City of Rochester Hills to fill the Education Chair. Motion carried unanimously. Boersma will contact all candidates.

2. **Strategic Planning session:** New date confirmed is October 25, 2013. Plan to arrive October 24, 2013 for dinner at 7:00PM. The lodge includes breakfast. Tara will be joining us along with Lew and Mary Bender as facilitators. Due to changing the date of this session, Tara has offered to hold our August meeting at her house. She will provide appetizers and we will hold our meeting afterwards. Instructions to follow at a later date.

3. **Future meeting discussions:** several topics were discussed; State Certification, Website, Technology, scan accountability, budget and GCSI’s role.

4. **Resolution of Support IIMC VP candidate:** no action taken

   b. **CEO/Legislative:** C. Swope reported on CEO reviewed the status of “Super Precincts” and combining precincts from multiple municipalities. He will send a draft report out to the Board. Hillebrand reported no additional news from Legislative.

c. **Newsletter/Website:**
   1. Forum: S. Bydalek asked Tara Paksi, GCSI to go over the concerns the board has voiced and discuss where we are at with Gravity Works. Expired membership has now been cleaned up. GCSI takes care of current membership. A meeting with Gravity Works with the ability to connect to the website was discussed. Swope has a location we can use for the September 18, 2013 meeting if they, Gravity Works, is available. Please send any questions or concerns to Tara or Hillary at GCSI. Additionally, a copy of the contract is needed. Courtade does not have one for the file nor does GCSI. Tara to speak with Amelia at Gravity Works to receive one.

   2. On line registration for events: Gravity Works could create an on line payment section on our website for the cost of about $1100.00. It is possible to work with Eventbrite or a Paypal program as well. Further discussion to expand our technology for the membership is needed.

   3. Newsletter Mailings: Board discussed the need to expand awareness for current members and to reach those municipalities that are not members. Use of a paper newsletter has value and merit. Discussion was had on mailing the 4th quarter newsletter to all municipalities in
Michigan, mail the 1st, 2nd and 3rd quarter newsletters to member municipalities only. The 4th quarter newsletter would also include the membership/renewal forms. Motion by: Brown to add to SR#35 to add 1st, 2nd, and 3rd quarter mail newsletters to all member communities. Second by: Hillebrand. Motion carries with 3 opposed.

d. Ways & Means: Brown has a number of ideas she is working on to increase participation.

e. Membership Update: Hathaway stated membership is at 886.

f. Education: Tabled to next month

g. Conference:
   1. Refund request-Holly Brandt. A request for refund was made by Holly due to Jury Duty obligations. Per policy, this request was denied with a motion by: Brown second by: Bigney with 2 opposed.

   A copy of the conference survey was handed out by Bydalek.

h. Past President: excused

8. Adjourn Meeting was adjourned at 4:05 PM.

Next meeting held Wednesday, August 21, 2013 at Tara Paksi home Thursday, August 21, 2013. ¹

¹ Moved by D. Walker, seconded by S. Bydalek, to approve the minutes as corrected to state the next meeting is to be held on “Wednesday, August 21, 2013.”