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**MAMC General Membership**

**Meeting Minutes June 21-23, 2017**

**Arcadia Ballroom, Radisson, Kalamazoo MI**

**1. Call to Order by President Sarah Bydalek at 10:15 am.**

Bydalek introduced the MAMC Board of Directors to the membership, invited the membership to be involved with the CEO and Legislative committees and reported membership numbers continue to grow.

**2. Roll Call**

Motion by Joel Hondorp, supported by Holly Thompson, to suspend the roll call. Motion carried without opposition.

**3. Approval of the June 15-17, 2016 and April 27, 2017 General Membership Minutes**

Motion by Joanne Montgomery, supported Holly Thompson, to approve the General Membership Minutes of June 15-17, 2016 and April 27, 2017 as presented. Motion carried without opposition.

**4. Financial Statements presented by Treasurer Lanie McManus.**

McManus presented the MAMC Financial Statement and the 2016 Audit reporting the organization is in sound financial condition.

**5. Committee Reports**

**a. Conference, Jeremy Howard & Holly Thompson**

Howard reported attendance is up this year with 85 attending Masters, 45 attending Clerking 101, 234 full conference registrations, 35 entered in the Walk/Run and 29 Venders. Thompson thanked Tara Paksi, GCSI for her assistance of setting up the conference. She thanked Dominion for sponsoring the Conference App and explained features of the app.

**b. Education, Mary Clark and Leon Wright**

Clark thanked Sheila Reitz for helping pass out evaluations, because that's what clerks do; help one another. She then thanked Education Vice-Chair Leon Wright for his assistance.

Clark reported since 2010 MAMC has not had conference courses approved in advance by IIMC for education points. She reported this year's course will be accepted by IIMC. Members will be required to complete a Program Assessment/Attendance sheet for each course, then scan and email them to

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[info@michiganclerks.org](mailto:info@michiganclerks.org) by July 10, 2017. Additionally members must sign a sign in sheet for each course.

**c. CEO/Legislative, Sue Courtade & Dan Kasunic**

The CEO and Legislative Committees meets before MAMC Board meeting at Delta Township. Kasunic reported Rep. Arron Miller, House Committee Chair for Elections and Ethics attended the May CEO meeting. Legislative Committee works with our lobbyist to promote legislation recommended by the committee.

**d. Membership/CMMC Program, Lisa Hathaway**

Hathaway reported there are 928 MAMC members and there are 266 Certified Michigan Municipal Clerks. She covered the CMMC certification and re-certification steps and encouraged members to continue networking together.

**e. Ways & Means, Anna Perales**

Perales covered the changes in the Standing Rules and By-Laws and passed out certificates to the MAMC Board and committees of Conference, COTY, Education, CEO, Legislative and Walk/Run participants.

**f. Publications/Website Chair, Jennifer Venema**

Venema reported how MAMC continues to communicate with membership through the Newsletter, Mail Chimps, Facebook and Website. She reminded the membership MAMC Facebook requires verification to help prevent spam and Mail Chimp is an email blast to all members.

**g. Site Selection, Immediate Past President, Joe Bridgman**

Bridgman complimented the Board for the work they do and introduced the MAMC Past Presidents. He then reported the 2018 MAMC Summer Conference would be held in Grand Traverse, back to Kalamazoo in 2019, 2020 is TBT and 2021 will be joint IIMC/MAMC Conference in Grand Rapids.

**6. Report of the Nominating Committee & Election of Officers, Joe Bridgman, Immediate Past President**

Bridgman reported the committee received nominations for President, Sue Courtade, 1<sup>st</sup> Vice-President Dan Kasunic, 2<sup>nd</sup> Vice-President, Jennifer Venema and 3<sup>rd</sup> Vice President, Jeremy Howard and called for nominations from the floor. No other nomination were heard.

Motion by Joel Hondorp, seconded by Mary Kotowski to close the nominations and elect Sue Courtade, President, Dan Kasunic, 1st Vice President Jennifer Venema, 2<sup>nd</sup> Vice President, Jeremy Howard, 3<sup>rd</sup> Vice President by acclamation. Motion carried without opposition.

Bridgman reported nominations for the two City/Village Director positions were Steve French, Anna Perales, Amy Salowitz, Holly Thompson and Renee Wilson. Bridgman called for nominations from the floor, hearing no nominations for City/Village Director were closed.

Bridgman reported nominations for the two Township Director positions were Adam Wit and Lanie McManus. He called for nominations from the floor. Joanne Montgomery

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nominated Leon Wright. Leon Wright declined the nomination. Hearing no further nominations from the floor nominations were closed.

Motion by Terri Kowal seconded by Mary Clark to elect Adam Wit and Lanie McManus by acclamation Motion carried without opposition.

Bridgman reported that only the City/Village Director race on the ballot would be counted. The others were elected by acclamation. Voting would be in the Oak Room at posted times.

Candidates for City/Village Director were offered the opportunity to address the membership. Only Anna Perales and Lanie McManus were present.

### **7. New Business**

Terri Kowal reported there is an opening for IIMC Region V Director to be elected. Members were directed to the IIMC website for qualifications and nomination applications. Applications are to be sent to the MAMC Board by July 31, 2017.

#### **President Bydalek called for a motion to recess the meeting until Friday at 8:30 am.**

Motion by Joel Hondorp, seconded by Anna Perales to recess the MAMC General Membership meeting until Friday, June 23<sup>rd</sup> at 8:30 am Motion carried without opposition.

**Friday, June 23<sup>rd</sup> 8:30**, Mary Kennedy thanked those who participated in the 12<sup>th</sup> MAMC Walk/Run. She announced the winner of the Run as Leon Wright and the winner of the Walk as Ginger Terpstra.

#### **President Bydalek reconvened the MAMC General Membership Meeting at 8:50 am.**

### **8. Election Results**

Bridgman reported the results of the City/Village Directors to be Anna Perales and Holly Thompson and requested a motion to destroy the ballots.

Motion by Chris Swope, seconded by Lisa Hathaway to authorize the destruction of the ballots. Motion carried without opposition.

Immediate Past President Bydalek will be the Chairperson of the Conference Site Committee. She announced next year's conference would be in Grand Traverse Resort, 2019 is yet to be determined, 2020 returns to the Radisson in Kalamazoo and the 2021 will be a joint IIMC/MAMC Conference in Grand Rapids.

### **9. Installation of Officers**

Bridgman called the 2017-2018 MAMC Board forward and administered the oath of office.

New President Courtade reminded the membership conference evaluations, committee applications, IIMC Program Assessments will be available on the MAMC website. She continued with the election of Jeremy Howard to 3<sup>rd</sup> Vice President it creates a vacancy in the Board of Directors for representation from City/Village member. Interested members can review the responsibilities and the application on the MAMC website.

#### **President Courtade adjourned the meeting at 9:00 am.**

Guest Speakers were Ruth Johnson, Michigan Secretary of State, Chris Thomas, Director of Michigan Bureau of Elections and Bill Zaagman, MAMC Lobbyist.

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