1. **Call to Order**- The meeting was called to order at 1:04 PM by President Joe Bridgman.

2. **Roll Call/ Excuse Absent Board Members**- Joe Bridgman-President, Sarah Bydalek-1st Vice President, Susanne Courtade-2nd Vice President, Dan Kasunic- 3rd Vice President, Lanie McManus-Director Co-Chair Education, Holly Thompson-Director Ways & Means, Jennifer Venema-Director Conference, Jeremy Howard-Director Education, Lisa Hathaway-Director Membership/CMMC Program, Mary Clark-Director Treasurer, Chris Swope-Past President, and Tara Paksi-GCSI.

   **Absent:** Anna Perales-Director Co-Chair Conference, and Leon Wright-Secretary.

   **Motion by J. Venema with support by S. Bydalek to excuse members Perales, and Wright. Motion carried without opposition.**

   **H. Thompson to take minutes in Wrights’ absence.**

3. **Approval of Agenda**

   **Motion by L. Hathaway with support by M. Clark to approve the agenda as presented. Motion carried without opposition.**

4. **Approval of Minutes**

   a. March 21, 2016- On page 2, 2nd line, add “Comfort Inn” after “2017” and 5 lines down, add “Effective 2017” after “Institute”.

      **Motion made by M. Clark with support from D. Kasunic to approve the minutes of March 21, 2016 as amended. Motion carried without opposition.**

5. **Treasurer’s Report**

   a. Receive July Financials-

      **Motion by C. Swope with support by S. Bydalek to accept the March 2016 financials as presented. Motion carried without opposition.**

   b. Audit 2015

      **Motion by C. Swope with support by S. Bydalek to receive the 2015 Audit. Motion carried without opposition.**

6. **Unfinished Business**

   a. **CMMC Certification/Recertification Process:**

      The Board discussed clarifying the CMMC application further to explain points vs. miscellaneous points. They also discussed that GCSI would need to contact the CMMC Director should there be an application that may be rejected. It would then be reviewed by the Executive Committee to make a final determination.
7. New Business

a. Scholarship – Conference- Baggs, Kingston, Isbrecht:  
Motion by L. Hathaway with support by C. Swope to award scholarships to Rachel Ervin-Baggs, Linda Kingston, and Roxann Rodney-Isbrecht for the 2016 MAMC Conference. Motion carried without opposition.

The Board assigned the Education Committee to keep an updated list of the Scholarship recipients.

b. Conference – One Day Registrations:  
The Board decided to only allow full registrations since one day registrations would be cost prohibitive.

c. Strategic Plan Update:  
3rd Vice President Kasunic will send out a list of the Strategic Plan to the Board for their review. This will be discussed at the next meeting further.

d. Contract Renewal – Lewis and Mary Bender:  
Motion by C. Swope with support by S. Courtade to approve the contract with Lew and Mary Bender for 2017, 2018, & 2019 and authorize the President to sign the agreement. Motion passed without opposition.

e. Contract Renewal – GCSI:  
Motion by C. Swope with support by S. Courtade to approve the one year renewal contract with GCSI effective April 1, 2016-March 31, 2017 with the 3% increase up to $1,700 per month. Motion carried without opposition.

f. Discussion on SB109 – A Bill to amend PA 33:  
The Board did not feel this would be appropriate for the MAMC to take up at this time.

8. Director Reports:

a. President- J. Bridgman set the next meeting for May 11th from 1:30 p.m.-3:30 p.m.

b. CEO / Legislative- S. Bydalek did not have a report at this time but will send minutes out from the legislative meeting.

c. Newsletter/Website- D. Kasunic reported the newsletter articles are past due. Scholarship applications are due May 6th. The presentation from the Free Education Day is now on the website.

d. Membership/CMMC- L. Hathaway reported the MAMC informational Business Cards are on hold pending receipt of a phone number.

e. Conference- J. Venema reported on the work she has been doing with the 2016 Annual Conference. At this time there are 95 registered for conference, 21 signed up for the 5k, 16 signed up for the golf outing and 17 vendors. The MAMC has received $10,800 in sponsorships. They will need volunteers to help with scanning into and out of classes.

The Board discussed letting Clerks know there would be a legislative lunch during the conference in case they may be interested in attending. They also discussed the scanners and
people working at Conference not receiving their points because of the work they are doing. The Board felt the people working should receive points.

**f. Ways & Means** - H. Thompson reported the last day to vote for Clerk of the Year is May 11th. The in-person voting went well during Institute, Master Academy, and Free Education Day.

g. **Education** - J. Howard reported 304 people registered for Free Education Day, 37 did not show up, and 19 were walk-ins. They had forgotten to print the agenda on the back of the certificates as required by IIMC (*IIMC requires an agenda for certifications-we discussed placing the agenda on the back of the certificate*). They will send an e-mail to the participants to let them know they will need to attach the agenda to their certificate. The evaluations showed 82 people had no preference to where the Free Education Day was held, 43 preferred Lansing, and 80 preferred Mount Pleasant. The biggest complaint was there were no handouts. They have several of the instructors lined up for conference and will be narrowing down the rest of the speakers soon.

**h. Past President** - C. Swope reported on the candidates running for a seat on the MAMC Board this year:

**President** – City/Village – 1 position for 1 year term
Sarah Bydalek, City of Walker, Kent County

**1st Vice President** – Township – 1 position for 1 year term
Susanne Courtade, East Bay Charter Township, Grand Traverse County

**2nd Vice President** – City/Village – 1 position for 1 year term
Dan Kasunic, City of Kentwood, Kent County

**3rd Vice President** – Township – 1 position for 1 year term
Jennifer Venema, Caledonia Charter Township, Kent County

**Director** – City/Village – 2 positions for 2 year terms
Cynthia Bower, City of Taylor, Wayne County
Stephen French, City of Hillsdale, Hillsdale County
Lisa Hathaway, City of Grosse Pointe Woods, Wayne County
Jeremy Howard, City of Mt. Pleasant, Isabella County
Renee Wilson, City of Fenton, Genesee/Oakland Counties
Tema Lucero, City of Bay City, Bay County

**Director** – Township – 2 positions for 2 year terms
Mary Clark, Delta Charter Township, Eaton County
Robert Crawford, Fort Gratiot Charter Township, St. Clair County
Susan McCullough, Oxford Charter Township, Oakland County

**9. Adjourn** – Motion by S. Courtade with support by L. Hathaway to adjourn.

Meeting adjourned at 4:26 P.M.

Minutes respectfully submitted by:

Holly M. Thompson, Ways & Means Director