



# Michigan Association of Municipal Clerks

## Certified Michigan Municipal Clerk (CMMC) Application

Active Michigan Association of Municipal Clerks (MAMC) Members may apply for CMMC designation. Details and requirements to apply can be found in the Education and Certification Guidelines. Documented proof for each program, certification, or course work is required to receive designation approval.

Name \_\_\_\_\_ Title \_\_\_\_\_

Municipality \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

**For Initial CMMC Certification (first-time applicants):**

1. Must be an active member of the Michigan Association of Municipal Clerks.
2. Must have accomplished one (1) of the following:

Program Completed	Month/Year	Copy of Certificate Attached (✓)
<input type="checkbox"/> Graduated Michigan Municipal Clerks Institute (MMCI) (3 years)		
<input type="checkbox"/> Attained IIMC – CMC Certification		
<input type="checkbox"/> Attained IIMC – MMC Certification		

MAMC wants to boast about your accomplishment!

Council/Trustees \_\_\_\_\_  
**Name/Title/Address**

Manager/Supervisor \_\_\_\_\_  
**Name/Title/Address**

Media \_\_\_\_\_  
**Name/Address**

*Note: Complete mailing information is required for notifications. Remember to include full name, title if applicable, and mailing address.*

**COST:**

The application fee for CMMC certification is \$100. Qualified applicants will receive a certificate and lapel pin. As an option, a slide-in certificate plaque is available for an additional cost of \$40.

I hereby submit my completed application for the CMMC designation and attest that the preceding statements and supporting documents are true and accurate to the best of my knowledge. If evidence to the contrary is discovered, I understand that the certification may be rescinded.

Applicant Signature/Title \_\_\_\_\_ Date \_\_\_\_\_

**CHECKLIST FOR SUBMISSION:**

- Completed, signed application
- Copies of certificates verifying course work or program completed
- \$100 application fee
- \$40 for a slide-in certificate plaque

Checks are payable to MAMC or pay on-line via credit card at [www.michiganclerks.org](http://www.michiganclerks.org).

Mail application to:  
**MAMC**  
**120 N. Washington Square, Suite 110A**  
**Lansing, MI 48933**

Questions:  
 Email: [info@michiganclerks.org](mailto:info@michiganclerks.org) | (517) 372-MAMC