1. President Bydalek called the meeting to order at 12:05


Member Absent: Wright

3. Approval of Agenda

   a. Approval of the Minutes of March 13, 2017

Motion by Thompson, supported by Howard to approve the minutes of March 13, 2017 as presented. Motion carried without opposition.

   b. Conference Call Minutes-March 20, 2017

Motion by Thompson, supported by Perales to approve the minutes of March 20, 2017 conference call. Motion carried without opposition.

4. Treasurer’s Report

   a. 2017 Budget was reviewed and will be presented for consideration at the May meeting.

   b. Receive Financial Report

Motion by Courtade, supported by Thompson to receive the Financial Report. Motion carried without opposition.

Discussion was held about the use of credit card points.

Motion by Clark, supported by McManus to use this year’s credit card points to purchase gift cards for the 2017 Summer Conference events and form a subcommittee to create a policy for the usage of credit card points. The subcommittee is to be Conference, Education and
5. Unfinished Business:

a. Resolutions/Proclamation

Perales read the proclamation honoring Chris Thomas for his service. The proclamation is to be presented at the summer Conference President’s Dinner.

Motion by Courtade, supported by Thompson to authorize Perales to spend up to $100 for a gift to be presented to Chris Thomas from MAMC in appreciation of his service with Bureau of Elections.

b. Retirement Resolutions

Motion by Courtade, supported by Thompson to recognize Joan Horvath, CMMC, CMC Deputy Clerk of Meridian Township and Jan Wiersum Clerk of the City of Hudsonville on their retirement. Motion carried without opposition.

6. Director Reports:

a. Way and Means Report:

Perales report COTY ballots will be available at Free Education Day. The deadline for voting for COTY is May 11th. Perales will be preparing the Recognition of Service Certificates for committee members. She requested committee chairpersons submit their certificate list to her. The certificates will be presented at the Summer Conference.

b. President Report:

Bydalek reported on the success of the MAMC vendor booth at the Michigan Township Educational Conference. Heather Marie Jarvis, Treasurer of Cedar Creek Township won the MAMC gift basket.

The listing of Board Duties and Timelines were distributed. Bydalek asked each director to review the duties and timeline. The next meeting the duties and timeline will be finished into a binder for the directors and past president.

Discussion was held about how important it is that candidates for a director know the responsibilities of the position when they make application. It was suggested the application for director (SR-29) be updated to include the responsibilities and what is expected of a director be considered at the next meeting.
The May meeting at Delta Township will start at 12 noon to provide more time to cover the 2017/2018 budget and director responsibilities. Lunch will be provided at 11:30 am.

c. Conference:

Howard and Thompson passed around the conference bag for review. Howard reported the sponsorship from Dominion for the conference app. Nineteen (19) vendors registered. Thompson asked the directors to reply to her email to fill in their bio information to be used in the conference app. There will be a click game using the app that should create interaction with members and the board.

7. GCSI Renewal Contract

The terms and cost of the contract were discussed. Board members made suggestions of extending the term of the contract and increase the monthly compensation to GCSI for the services provided. The Board of Directors expressed the satisfaction with the service provided by GCSI.

Motion by Bridgman, supported by Clark to extend the contract with GCSI to three (3) years instead of two (2), increase the fee from $2,100 to $2,650/month for general MAMC services and $350/month for CMMC, include amendments as discussed and authorize the President to sign the contract. The contract would be effective April 1, 2017. Motion carried without opposition.

Paksi, GCSI thanked the Board for the support. She will take the changes in the contract back to GCSI for approval.

Perales left at 3:27 pm.

8. Membership/CMMC

Discussion was held about non-renewing MAMC members who have earned their CMMC if the CMMC expires with the MAMC membership. Hathaway reported the CMMC was earned previously and expires on the date of the CMMC certification.

CMMC will be an agenda item in the future.

9. Education

Clark reported Free Education Day is next week, April 26, 2017 at Soaring Eagle in Mt. Pleasant. There will also be a general meeting of the membership to consider a By-Law amendment.
10. Past President

Bridgman reported the slate of candidates approved by the nomination committee.

2017 One Year Term Candidates
President-Susanne Courtade, East Bay Charter Township Grand Traverse County
1st Vice President- City/Village-Dan Kasunic, City of Kentwood, Kent County
2nd Vice President-Township-Jennifer Venema, Caledonia Charter Township, Kent County
3rd Vice President-City/Village-Jeremy Howard, City of Mt. Pleasant, Isabella County

The membership will consider a By-Law amendment on April 27, 2017.

Candidates if By-Law Amendment Approved

Director-City/Village 2 positions for two year terms

Stephen French, City of Hillsdale, Hillsdale County
Anna Perales, City of Holland, Ottawa/Allegan County
Amy Salowitz, Village of Pinkney, Livingston County
Holly Thompson, City of Williamston, Ingham County
Renee Wilson, City of Fenton, Genesee/Oakland County

Director-Township 2 positions for two year terms

Adam Wit, Charter Township of Harrison, Macomb County
Lanie McManus, Charter Township of Garfield, Grand Traverse County

11. Adjournment

Meeting adjourned at 3:57 pm.