CALL TO ORDER: The meeting was called to order at 12:22 p.m.

ROLLCALL/EXCUSED ABSENT BOARD MEMBERS: Members Present: Howard, Swope, Smith, Kasunic, Thompson, Wit, Ryska, Kean, Beaudry, Enbody, McManus and McMillen.

Member Absent: Clark.

Others Present: GCSI Representative Tara Paksi.

MOTION by Kean, SECOND by Swope, to excuse member Clark. Motion carried unanimously.

APPROVAL OF AGENDA: MOTION by Swope, SECOND by Thompson to approve the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES: MOTION by Smith, SECOND by Beaudry to approve the November 20, 2019 minutes with the following correction: “CONFERENCE: Paksi Thompson reported that the Treasurer from the MMTA Board looked into conference venues in the Detroit area.” Motion carried unanimously.

TREASURER’S REPORT: The November 2019 financial reports were reviewed.

MOTION by Wit, SECOND by Thompson to receive the November 2019 Financial Reports as presented. Motion carried unanimously.

UNFINISHED BUSINESS:

a. CVENT/Crowd Compass – contract/renewal: Board members reviewed the new CVENT contract. The contract was updated in order to eliminate the use of the mobile app for 2021 due to the IIMC Conference, which involved the addition of a maintenance fee for 2021. MOTION by Wit, SECOND by Ryska to approve the updated contract extension with CVENT for the Annual Conference Mobile Event App for an additional three-year term for 2020, 2022, and 2023. Motion carried unanimously.

b. MiPMC – logo, program, rules: Board members were presented with the new MiPMC logo and reviewed the updated rules for the MiPMC program.

2020/21 Budget finalization – Board members reviewed the 2020/2021 budget. MOTION by Wit, SECOND by Thompson to approve the 2020/2021 budget as presented. Motion carried unanimously.

NEW BUSINESS:

a. Jonathan Brater – Director of Elections: Discussion was held on the importance of communication between the MAMC Board and the new Director of Elections.
b. Muriel Jean Bohm – Village of Fowlerville Clerk - Proclamation: Howard received a request from the family of Ms. Bohm to consider recognition Ms. Bohm’s years of service as a clerk. Board members agreed to include a memorial section in the newsletter.

c. Board Documents – updates (Bylaws, Standing Rules, Roles and Responsibilities Manual, Master Timeline): Board members were presented updated Standing Rules and were asked to review the documents for any future updates or changes to be considered by the board.

DIRECTOR REPORTS:

PRESIDENT: Howard informed the board that he had made reservations for the 2020 IIMC Annual Conference. Howard is drafting an article to be included in the Region V newsletter.

CEO/LEGISLATIVE: Swope updated members on bills that the CEO/Legislative Committees are following as they move through the legislative process.

NEWSLETTER/WEBSITE: Smith informed members that the winter newsletter deadline is January 15, 2020. Smith will be inviting website hosting companies to present proposals at a future meeting.

MEMBERSHIP/CMMC: Beaudry provided a report detailing membership renewal information. MOTION by Kean, SECONED by McManus to recognize retiring Director of the Bureau of Election Sally Williams in the upcoming newsletter. Motion carried unanimously. MOTION by Swope, SECONED by Ryska to approve honorary membership for Jonathan Brater, the incoming Director. Motion carried unanimously.

CONFERENCE: Thompson reported that the committee is working through the details for the annual conference.

WAYS & MEANS/COTY/MEDIA: McMillen reported working on getting out announcements for COTY and working on the newly added deputy clerk category.

EDUCATION: Kean and Ryska presented a draft of the annual conference education sessions. The committee is working out details with the Bavarian Inn in Frankenmuth for hosting the 2020 Free Education Day.

PAST PRESIDENT: Kasunic reported that the multiple-year contract for the 2022 and 2024 annual conferences at Grand Traverse Resort are in process.

NEXT MEETING: The next meeting of the MAMC Board of Directors will be Wednesday, January 15, 2020.

ADJOURN: The meeting was adjourned by consent at 2:27 p.m.

Rachelle D. Enbody, MAMC Director-Secretary