Call to Order: The meeting was called to order at 6:28 p.m.

ROLLCALL/EXCUSED ABSENT BOARD MEMBERS:

Members Present: Kasunic, Venema, Howard, Clark, Thompson, Wit, Ryska, McManus, Kean, McMillen Courtade, and Crawford.

Members Absent: Smith

Others Present: GCSI Representative Tara Paksi

MOTION COURTADE, SECOND BY McMILLEN, TO EXCUSE MEMBER SMITH. MOTION CARRIED UNANIMOUSLY.

APPROVAL OF AGENDA: MOTION COURTADE, SECOND BY McMILLEN, TO APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

APPROVAL OF MINUTES: MOTION THOMPSON, SECOND BY CLARK, TO APPROVE THE MAY 15, 2019 MINUTES AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

TREASURER’S REPORT: McManus updated the Board on the status of check stock and deposit slips. The approved audit has been completed and copies are available. The May financial reports were reviewed.

MOTION COURTADE, SECOND BY THOMPSON, TO APPROVE THE MAY FINANCIAL REPORTS AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

McManus updated the Board on PNC credit card points/cash rewards. Discussion ensued on how the rewards would be used.

MOTION COURTADE, SECOND BY THOMPSON, TO ALLOW THE TREASURER TO MAKE THE NECESSARY TRANSFER IN ORDER TO USE THE CASH REWARDS TO PAY FOR THE CANDY GIVEN AWAY AT SUMMER CONFERENCE AND FOR THE WALK/RUN GIFT CARDS. MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS:
CEO/Legislative Training Summit on Competency Requirements Training. Venema gave an update on the responses received from those who have an interest in serving. Board discussion. The Board’s recommendation was to seek out a few more participants from smaller jurisdictions.

NEW BUSINESS:

Website Administrers. After Board discussion, it was determined that the Conference and Education Chairs and Vice Chairs will be added as administer on FB and the Website. Past President Courtade will be removed.

Purchase of COTY Pins. McMillen informed the Board that there was no inventory of COTY pins for this year’s recipients. After research, the TerryBarry Company was used the last time pins were ordered. An order was placed.

MOTION WIT, SECOND BY COURTADE, TO AUTHORIZE THE EMERGENCY PURCHASE OF COTY PINS IN THE AMOUNT OF $209.75 WHICH INCLUDED THE EXTRA FEE FOR THE RUSH ORDER. MOTION CARRIED UNANIMOUSLY.

Ordering of COTY pins will be added to the roles and responsibilities of the Ways & Means Director.

SR Records Retention. McMillen presented a draft of SR32, Records Retention. After the Board’s review, there were a few suggestions. Cloud storage was recommended. Wit would get a quote from a vendor on a cloud storage project of MAMC records.

MOTION RYSKA, SECOND BY HOWARD, TO APPROVE SR#32 RECORDS RETENTION, WITH CHANGES. MOTION CARRIED UNANIMOUSLY.

DIRECTOR REPORTS:

PRESIDENT. Kasunic had a meeting with Joel Hondorp and Sarah Bydalek regarding 2021 IIMC Conference in Grand Rapids. A brief update was given. Hondorp will be heading up the fundraising Committee. After careful consideration, it was the consensus of the Board to bypass COTY awards in 2021 due to the hosting of the IIMC Conference.

CEO/LEGISLATIVE. Howard said a meeting with State Representative Ann Bolin and a workgroup of Municipal and County Clerks has been scheduled in July regarding AV Processing. The Board spoke in favor of keeping decentralized AV processing in Michigan.

NEWSLETTER/WEBSITE. Crawford said that the spring newsletter has been mailed out. The most popular hits on the website continues to be job listings.

MEMBERSHIP/CMMC. No report.

CONFERENCE. Thompson and Wit had many conference details to share with the Board. All matters are in order and we are ready for Conference!

WAYS & MEANS. After a few detail questions, McMillen reported that the final preparations for Thursday night’s COTY presentations are set.
EDUCATION. Clark gave a positive update from the first day of Boot Camp and the record high number of participants. The Boot Camp and Conference courses and speakers were reviewed.

IIMC credit hours were discussed. Credit hours are converted to points. IIMC evaluations are due by July 12th.

Ryska shared a one-time idea suggested by Mary Bender concerning March Institute and Masters. After careful review and consideration, the Board decided that Masters will not be held in March of 2020 but moved to the end of November. This is due to the addition of a second week for Institute. The Board very much appreciated the suggestion presented by Mary Bender, but the concern is that it creates more problems than it solves.

PAST PRESIDENT. Concerning the election of candidates, Courtade said that she is prepared with paper ballots if any nominations are received from the floor.

As this meeting would be Courtade’s last Executive Board meeting, all members applauded her for her 9 years of dedication and commitment. Thank you, MAMC Board Member & Past President Sue Courtade!

IIMC FUND RAISER. At the request of Kasunic, it was the consensus of the Board to allow ten 8-gig thumb drives to be sold @ $10 each at Summer Conference and the money raised would benefit the IIMC 2021 Conference.

NEXT MEETING: It was announced that the July 17, 2019 meeting has been cancelled. The next meeting has been scheduled for Wednesday, August 21, 2019 @ Delta Township. The September Board retreat dates were announced: September 25 – 27th @ North Point Bay, Acme, Michigan.

ADJOURN: The meeting adjourned at 8:26 p.m.

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JoAnne Kean, MAMC Director-Secretary