MAMC Board of Directors
Meeting Minutes

August 21, 2019 @ 12 Noon
Delta Township, Lansing

Call to Order: The meeting was called to order at 12 Noon.

ROLLCALL/EXCUSED ABSENT BOARD MEMBERS:

Members Present: Howard, Clark, Thompson, Wit, Ryska, McManus, Kean, McMillen, Kasunic, Smith, and Swope.

Members Absent: None (two vacancies).

Others Present: Former Board President Venema, and GCSI Representative Taylor Hiner

APPROVAL OF AGENDA: MOTION CLARK, SECOND BY THOMPSON, TO APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

APPROVAL OF MINUTES: MOTION THOMPSON, SECOND BY McMILLEN, TO APPROVE THE JUNE 17, 2019, AND JULY 29, 2019, MINUTES AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

TREASURER'S REPORT: McManus announced that there were 280 Summer Conference registrants; and therefore, she has asked the Board for authorization to transfer $14,000 into the IIMC 2021 Sponsorship Savings (280 x $50 = $14,000). The Board previously agreed to the $50 amount.

MOTION THOMPSON, SECOND BY KASUNIC, TO APPROVE THE TRANSFER OF $14,000 INTO THE IIMC SPONSORSHIP SAVINGS ACCOUNT. MOTION CARRIED UNANIMOUSLY.

There were no questions on the June and July Financial Reports.

MOTION WIT, SECOND BY THOMPSON, TO APPROVE THE JUNE AND JULY 2019 FINANCIAL REPORTS AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

The Board gave direction to McManus on how to proceed with the junk e-mails she is receiving asking for money transfers.
UNFINISHED BUSINESS:

SR-32 – Records Retention. McMillen reviewed the changes that were suggested at last month’s meeting to the draft SR-32. There were no further recommended changes. The Board discussed the webpages not being complete concerning Standing Rules and Minutes. Most of the Standing Rules and Minutes were inadvertently removed. Smith, with the help from GCSI, will investigate and correct the problem.

MOTION THOMPSON, SECOND BY RYSKA, TO APPROVE STANDING RULE 32 – RECORDS RETENTION AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

McMillen will send out SR-32 for placement on the website and a copy will be e-mailed to all Board members.

NEW BUSINESS:

Board of Directors Vacancies and Appointments. Howard lead the review of the three applications received for the City/Village vacancy. The appointment will be for a partial term ending in June 2020, at which time the appointed candidate will need to apply for the two-year Board position, if desired. The Board carefully reviewed and considered the information on each application.

MOTION THOMPSON, SECOND BY SWOPE, TO APPROVE THE APPOINTMENT OF THE CITY OF ANN ARBOR CLERK, JACQUELINE BEAUDRY, TO THE CITY/VILLAGET/PARTIAL TERM DIRECTOR POSITION ENDING IN JUNE, 2020.

Howard lead the review of the five applications received for the Township/County vacancy. This appointment is also a partial term ending in June 2020 and the appointed candidate will also need to apply for the two-year Director position, if desired. The Board carefully reviewed and considered the information on each application.

MOTION THOMPSON, SECOND BY KEAN, TO APPROVE THE APPOINTMENT OF THE PERE MARQUETTE CHARTER TOWNSHIP CLERK, RACHELLE ENBODY, TO THE TOWNSHIP/COUNTY PARTIAL TERM DIRECTOR POSITION ENDING IN JUNE, 2020.

Howard will contact the newly appointed members and also the other candidates informing them of the Board’s decision on the filling of the vacancies.

DIRECTOR REPORTS:

PRESIDENT. Regarding the two open Director positions, Education Vice Chair and Membership/CMMC, Howard asked if there was interest from the Board to fill either position. Kean has already expressed interest in Education Vice Chair. Discussion on each position’s duties ensued. Howard asked to be contacted if any other member would be interested in either position. Regarding Retreat, Howard will be sending out information soon. Some of the topics for discussion at Retreat were reviewed at this time.

CEO/LEGISLATIVE. Swope updated the Board on the meeting with State Representatives Ann Bolin and Julie Calley. The CMMC 2019-20 Legislative Priority List was partially discussed at this meeting. There was some support to our list and some new ideas shared at the meeting. New legislation implementation by March, 2020 is not likely. Clark handed out the CEO/Legislative Committees member list. A meeting with Bill Zaagman has been scheduled for next week.
NEWSLETTER/WEBSITE. Newly appointed Third VP Smith has been working on getting up-to-speed with her new duties. The Newsletter deadline and articles still needed were discussed. Bios for the newly appointed directors will need to be submitted. A mid-September mailing date would be the earliest that could be met, if all the articles were submitted by next week.

MEMBERSHIP/CMMC. Smith recommended a *get-the-word-out article* to be placed on the website regarding the upcoming changes to the CMMC Program; specifically concerning the no recertification requirement for those certificates with an expiration date of December 31, 2019. The CMMC program changes and goals will be discussed at Retreat. A presentation on this matter has been included on the schedule for Free Education Day. MAMC Membership & CMMC Reports, as of August 19, 2019, were shared with the Board.

CONFERENCE. Thompson was excited to share that conference had high turnouts! There were many positives at conference with one negative being the overflow hotel. GCSI Rep. Taylor Hiner said that the conference surveys should be available soon. A site visit at Mission Point has been scheduled for the day before Retreat.

WAYS & MEANS. McMillen asked for direction regarding pins for Immediate Past Presidents and Past Presidents. The Board agreed to have a name badge with the MAMC logo for Immediate Past Presidents; however, just a MAMC pin for Past Presidents (with no name). McMillen will be asking for bids on COTY pins and other pins before placing any orders.

EDUCATION. Ryska announced the topics & schedule for Free Ed Day on September 12, 2019, at the Soaring Eagle Casino. A flyer with upcoming *important dates* will be printed and placed on the tables. A Membership Meeting Agenda and last year’s Membership Meeting minutes (from April, 2018) will need to be sent to our membership. The Board held a discussion regarding the two Institutes being held in March, 2020. Also, briefly discussed was that Masters has been moved to December 1-3, 2020.

PAST PRESIDENT: Kasunic said that he is working with Past President Courtade on site locations for Summer Conferences in 2022 and 2023. Four locations are being considered.

NEXT MEETING: September 25 – 27, 2019 Retreat @ North Point Bay, Acme, Michigan.

ADJOURN. The meeting adjourned at 2:09 p.m.

JoAnne Kean, MAMC Director-Secretary