CALL TO ORDER: The meeting was called to order at 6:02 p.m.

ROLLCALL/EXCUSED ABSENT BOARD MEMBERS: Members Present: Howard, Swope, Clark, Smith, Kasunic, Thompson, Wit, Ryska, Kean, Beaudry, Enbody, McManus, and McMillen.

Members Absent: None.

Others Present: GCSI Representative Tara Paksi

APPROVAL OF AGENDA: MOTION by Thompson, SECOND by Kasunic to approve the agenda as presented. Motion carried unanimously.

APPROVAL OF MINUTES: MOTION by Swope, SECOND by Clark to approve the August 21, 2019 minutes as presented. Motion carried unanimously.

TREASURER’S REPORT: The August 2019 financial reports were reviewed.

MOTION by Swope, SECOND by Thompson to approve the August 2019 Financial Reports as presented. Motion carried unanimously.

UNFINISHED BUSINESS: No unfinished business.

NEW BUSINESS:

a. Website Upgrade. Smith reported that GCSI obtained cost estimates to upgrade the website. Estimate were between $2,000.00 and $5,000.00 to update the existing website and between $8,000.00 and $10,000.00 to redesign the existing website. MOTION by Clark, SECOND by Wit to begin action to redesign the current website at an estimated cost of up to $10,000.00. Motion carried unanimously.

b. Southfield City Clerk Charged with Election Fraud Following Audit. Board members reviewed the following documents:
   - Press Release from Attorney General Dana Nessel charging the Southfield City Clerk with six felonies
   - Correspondence from Secretary of State Jocelyn Benson to the Southfield City Clerk directing the clerk to refrain from all election related duties.
   - Court documents related to the filed charges.
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MAMC Standing Rules SR-47 Code of Ethics and Conduct: Member Misconduct states: The Code of Ethics and Conduct Rules of Procedure will be initiated if a Request to Investigate an Alleged Violation on Improper Conduct form is received and/or an active member is convicted by a court of law or censured by their employer for violations relating to the provisions of this Code of Ethics and conduct.

Board members discussed that the charges brought by the Attorney General, along with the sanctions imposed by the Secretary of State directing the clerk to refrain from duties as a local election official regarding the administrative duties pertaining to elections. The actions by the Attorney General and Secretary of State equate to censure by the employer and therefore allow the board to review the conduct of the member and determine if there is action to be taken due to violation of the Code of Ethics Policy.

Members reviewed the Code of Ethics Policy and the level of sanctions that may be imposed. It was determined that the Southfield City Clerks membership should not be revoked but should be suspended until the facts of the case have been decided by the courts. The matter of suspension will continue to be monitored by the board.

MOTION by Wit, SECOND by Swope to suspend all membership rights of Southfield City Clerk, Sherikia Hawkins due to violations of the MAMC Ethics Policy. Motion carried unanimously.

A press release will be prepared and Howard will notify the Southfield Clerk of the board action prior to the press release.

DIRECTOR REPORTS:

PRESIDENT: Howard reviewed the schedule and topics for the strategic planning session on September 26.

CEO/LEGISLATIVE: Swope and Clark reported that the committee did not meet in September but that the committee is continuing to work with State Representatives Ann Bolin and Julie Calley to pursue legislation that would allow more time for processing absentee ballots.

NEWSLETTER/WEBSITE: Smith reported that the quarterly newsletter went out and that the next newsletter deadline is October 15th. Smith is continuing to update the links and content of the website.

MEMBERSHIP/CMMC: Beaudry reported that the CMMC Program will be a topic of discussion at the Strategic Planning Session tomorrow.

CONFERENCE. Thompson and Wit reported the recent site visit to Mackinac Island in preparation for the 2020 Annual Conference. With membership numbers continuing to rise, the breakout sessions may have to be increased from three breakout rooms to four rooms in order to accommodate all attendees. The committee is reaching out to the ferry to see if they can offer a discounted rate to conference attendees. Board members reviewed conference survey responses from the June 2019 conference. A suggestion received from the conference surveys suggested adding the silent auction to the conference app. The 2020 conference theme will be Cinema.

WAYS & MEANS/COTY/MEDIA: McMillen reported that 2020 COTY applications will be sent out in December.
EDUCATION: Ryska and Kean reported on the recent site visit to Mackinac Island and that they are considering options for a fourth breakout session. A suggestion received from the surveys was to offer breakout sessions of the election equipment. Board members discussed mentorship ideas and ways for current members to identify first time conference attendees in order to be able to identify and welcome new members/conference attendees.

PAST PRESIDENT: Reported future conference locations will be a topic of discussion at the Strategic Planning Session tomorrow.

NEXT MEETING: The next meeting of the MAMC Board of Directors will be Wednesday, October 16, 2019 at Delta Township.

ADJOURN: The meeting adjourned at 8:28 p.m.

Rachelle D. Enbody, MAMC Director-Secretary