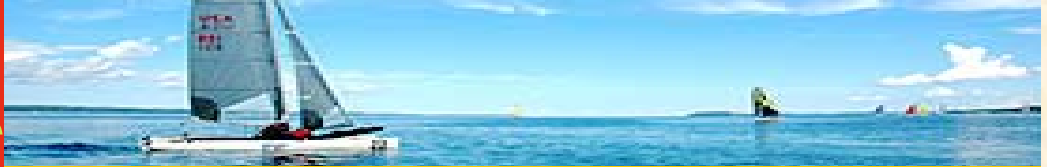




MICHIGAN ASSOCIATION OF MUNICIPAL CLERKS

Summer Newsletter

July 2006



IN MEMORY OF MARGARET HILL, REYNOLDS TOWNSHIP CLERK FOR 55 YEARS.....

In these times, performing the duties of city, township or village clerk, make for difficult days. Try doing it for 55 years. When Margaret Hill, Reynolds Township Clerk was appointed to the position in 1951, gasoline was \$.20 per gallon and Harry Truman was president. Margaret took office when her father-in-law died and has been reelected ever since. Margaret worked out of her home office in Howard City. According to an article published in the Grand Rapids Press, Margaret spent long days working for the township's 4,700 residents. Her annual salary, at \$17,500 per year, was a bit more

than the \$500 she earned when she began her career. Margaret was born in 1919. The GR Press article reports that Margaret grew up in Lakeview on a farm. She married and raised three chil-



Margaret Hill, Reynolds Township

dren. According to the Township Treasurer Roger Stedman, besides elections, Margaret handled cemetery records and payroll. Roger said that in about 2001 she started getting used to using the computer.

Reynolds Township has just increased their voter registration and found it necessary to split from one to two precincts.

On July 13, 2006 Margaret Hill passed away. We send our thoughts and prayers to her family and recognize her long and distinguished career.

MEMBERSHIP MEETING MML CONFERENCE—MARQUETTE, MICHIGAN

IN CONJUNCTION WITH THE
MICHIGAN MUNICIPAL LEAGUE ANNUAL CONFERENCE
MARQUETTE, MICHIGAN
THURSDAY, SEPTEMBER 28, 2006 NOON

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Visit
www.mml.org

A MESSAGE FROM THE PRESIDENT

Janet Santos, CMC

Clerk, Bangor Charter Township



The Time Has Come...



Terri Kowal and Gail Kunding. They have set a true example of how to serve with integrity and dedication.

What I have learned from the membership is to lead with patience, to always learn and grow as a clerk, to share the knowledge that I receive, and always continue to expand the communications of the Board to the membership. I am fortunate to have learned so much from my friends.

We have just completed another wonderful conference at Boyne Mountain where your new MAMC Board has taken their oath of office. We are already hard at work to continue to serve the membership.

Our first Board meeting will be held on Wednesday August 16th at Delta Township. Each Board member possesses a strength and talent that will prove valuable to the Association. I am pleased to have the opportunity work with this Board.

I wish everyone a safe, happy summer and an election year as smooth as silk.



Janet Santos, CMC

Bangor Charter Township

COUNCIL OF ELECTION OFFICIALS UPDATE

The CEO Committee meets monthly at 9:30 A.M. at Delta Township Hall in Lansing. Committee meetings are open to the public and we encourage your attendance. Dana Muscott, MMC, MAMC 1st Vice President, is the Chair of the CEO committee for the 2006-2007 year.

The status of House Bill 6022 – the creation of an “Inactive File” is that it was approved by the House and is pending review by the Senate. The Michigan State Director of Elections, Chris Thomas, has asked for our support. If approved, it would allow the creation of an “inactive” file of registered voters so that clerks could move all those voters who are currently flagged, waiting for two federal elections to be eliminated from our active file, into an inactive file. This would get these names out of our total registration numbers when figuring ballot orders, how many voting booths to send out; when figuring precinct count totals, etc; definitely saving money! Log onto michiganlegislature.org to view this bill in its entirety. Please con-

tact your local representatives and ask for their support of this legislation. The House of Representatives passed House Bill 4755. This bill will bring more accountability and consistency to school board elections while saving time and costs. HB 4755 would require school districts to hold their board of education elections every other year, in odd-year or even-year November. The Bill would still allow the schools to put other issues on the three other annual election dates if a special election would be necessary. As we all face tight budget constraints, this would offer a win-win situation for voters, taxpayers and school districts. Let your local representatives and senators know you are in favor of this legislation.

Many of you may recall the “Project Vote” campaign that was active during the last Presidential election. This was a voter registration project that paid individuals for each new registration they submitted. Many were bogus and not gathered pursuant to law. The Bureau of Election advises clerks to inspect voter registrations more carefully than ever this year and not to accept any incomplete forms. They will most likely be mailed to you in envelopes marked “Project Vote”.



**COMMENTS? Contact Dana Muscott
at dmuscott@baycitymi.org**



REGION V UPDATE

Farmington Hills Clerk, Kathy Dornan is New IIMC Region V Director



Kathy Dornan, CMC, Clerk of Farmington Hills and former MAMC board member, has been elected to represent us in the Region V Division of the IIMC.

Region V represents Michigan, Ohio, Indiana, Kentucky and Tennessee.

Kathy will be responsible for sharing communications from the International Association to us at the

local level. She serves jointly with Sally Oglesby, from Kentucky.

There are about 530 members of the IIMC in Michigan.

Congratulations Kathy!

Look for Kathy's updates in your newsletter and on the website at www.michiganclerks.org



**REGION V CONFERENCE
COVINGTON, KENTUCKY
November 30—December 2, 2006**

The next Region V Conference will be held Nov. 30 - Dec. 2, 2006 in Covington, KY. The site will be Covington's Radisson which is right off I-75 with skyline and Ohio River views and the famous Riverview Revolving Restaurant on the top floor. You can join other clerks and sports fans for live horse racing at Turfway Park, or take in a football game as the Bengals play Baltimore Thursday night. Covington's own Main Strasse Village offers galleries, unique shops, antiques, and 20 restaurants and bars within walking distance of our hotel. A short ride on a shuttle bus takes you from the front door of the hotel to Newport on the Levee, an entertainment complex where you can dine, shop, catch a movie, see live comedy, or check out the aquarium! Shopping opportunities abound in our area so you can work

on your Christmas list. Another great treat just across the river will be the Cincinnati Zoo's spectacular Festival of Lights. Minutes from our site are a Civil War Museum, Carnegie Art's Center, Behringer-Crawford Culture & History Museum, St. Mary's Cathedral Basilica and don't forget Cincinnati's museums including the new Freedom Center. There's so much to do you might want to extend your stay for the whole weekend! Kentucky Clerks are hard at work planning a great conference for Region V, watch for details coming soon! Mark your calendars now - we want to welcome as many of our friends as possible from Region V to come and Experience Kentucky's Unbridled Spirit!

7th ANNUAL MAMC CONFERENCE

Todd Blake, CMC, Fremont City Clerk
Conference Chair 2005-2006

BOYNE MOUNTAIN RESORT



Secretary of State Terri Lynn Land addresses the membership at the opening session.

Clerks from all over the State of Michigan gathered in June to attend the 7th Annual MAMC Conference at the beautiful Boyne Mountain Resort in the northern lower peninsula. The conference was attended by 240 registrants. Prior to the conference, classes were held for Clerking 101 which was attended by 65 participants. The Master Academy Class had 64 attendees. The conference had many good educational and networking opportunities as well as some good laughs and entertainment.



The president's dinner...a Hawaiian luau

Learning the Hula



MANY THANKS TO THE 2006 CONFERENCE COMMITTEE

Todd Blake, Chair, City of Fremont

Nancy Weiss, Co-Chair, City of Birmingham

Mary Bender, Coordinator

Lisa Hathaway, City of Grosse Pointe Woods

Jeff Hawkins, Charter Township of Plainfield

Evan Hope, Charter Township of Delhi

Betty Kennedy, Village of North Branch

Pam Lavers, City of Frazer

Ellen Marshall, Village of Beverly Hills

Mary Meines, City of Grandville

Sue Richards, City of Walker

Roger Sprague, City of Litchfield

Cherilynn Tallman, City of Auburn Hills

Kareen Thomas, City of Belding

Linda Towsley, Charter Township of Windsor

Kris Vogel, City of Springfield

Sandra Wisniewski, City of Walker

See you next year at the Troy Marriott from June 26,- 29, 2007.

Ellen Marshall, the 2006 Conference Chair would like to hear from you if you want to volunteer to serve on this committee. emarshall@villagebeverlyhills.com



EDUCATION COMMITTEE REPORT

Terry Bennett, CMC, Canton Twp. Clerk, Education Chair 2005-06

CLERK OF THE YEAR AWARD WINNERS HONORED

The MAMC congratulates the “2006 Clerk of the Year” Award winners.

ANN COLLINS

Village Clerk of the Year
Village of Milford

ANN ULRICH

Township Clerk of the Year
Hartland Township

LINDA SHANNON

City Clerk of the Year
City of Auburn Hills



Ann Ulrich, Hartland Twp Clerk (left), Linda Shannon, Auburn Hills City Clerk (center), and Ann Collins, Milford Village Clerk (right)

These outstanding individuals join a prestigious group of clerks who are honored annually by the membership of the MAMC. These individuals were recognized at a banquet held in their honor at the Annual June Conference at Boyne Mountain.

MICHIGAN MUNICIPAL CLERKS' INSTITUTE AND MASTER ACADEMY CLASS

The transfer process for the Certified Clerk's Institute to Central Michigan University continues. Documents have been forwarded to the IIMC for final review and recertification. The next Michigan Municipal Clerks Institute and Master Academy Class is scheduled for April 1 through April 6, 2007. Mark your calendars. The Institute and Masters Class will be held at the Comfort Inn, Mount Pleasant, Michigan pending certification by IIMC. We look forward to this new opportunity to offer education to clerks. We remind you that upon certification by IIMC, Central Michigan will provide an opportunity for you to earn undergraduate and graduate credits for your enrollment and successful completion of the Institute. Undergraduate and graduate credits will require that you complete additional class work. Lew Bender will be the supervising Professor who will meet with the student wishing to seek these credits to set up an individualized learning program. A graduate or undergraduate per credit hour fee will be charged as established by Central Michigan University.



Your New Education Chair for 2006-2007 is
Mary Kotowski, CMC, City Clerk, City of St. Clair Shores



HONORED BY THE IIMC

“Professionalism in Local Government Through Education”

Motivated by a desire to promote the professional and personal growth of municipal clerks, the International Institute of Municipal Clerks (IIMC) provides a wide range of educational and professional development opportunities.

The Institute has supported local clerks since 1947. Furthering their involvement in 1969, IIMC designed and implemented the first Certified Municipal Clerk (CMC) Program, which recognizes municipal clerks who have met the Institute's requirement and have achieved basic levels of professional competency.

Meeting these high standards and attaining this distinguished designation are:

- Angela M. Cronen, CMC, City of Otsego
- Cheri Lutz, CMC, Village Manager/Deputy Clerk, Schoolcraft Village
- Gail Glaspie, CMC, Deputy Clerk Brandon Township
- Amy K. Kohagen, CMC, City of Owosso
- Linda J. Ruwersma, CMC, Eureka Township

Recognizing the need for continuing professional education, the IIMC established the Master Municipal Academy (MMCA) as a means of providing advanced training, monitoring professional participation and offering an even greater level of certification. Pursuing such, the following designations have been achieved:

CMCs accepted as members of the Master Municipal Clerk Academy Program:

- Susan M. Child, CMC, Deputy Clerk, City of Port Huron
- Linda K. Gerling, CMC, Deputy Clerk, City of North Muskegon

MMCA members achieving First Level Membership:

- Tammy L. Allen, CMC, City of Brighton

MMCA members achieving Second Level Membership:

- Sheryl Feazel, CMC, Clerk/Assessor, Leslie Township
- Heidi A. Isakson, CMC, Clerk, City of Wyoming



TREASURER’S REPORT—May, 2006

*Betty Kennedy, CMC
North Branch Village Clerk*

| | | | |
|-------------------|-------------|----------------------|------------------|
| Beginning Balance | \$84,309.31 | Ending Balance | |
| Deposits/Credits | 46,428.64 | • Main Bank Account | \$126,168.00 |
| Withdrawals | 4,569.95 | • Investment Account | <u>26,495.89</u> |
| | | Total Funds | \$152,663.89 |





MiDEAL EXTENDS STATE'S PURCHASING POWER TO YOUR CITY

If your city is participating in MiDEAL – Michigan Delivering Extended Agreements Locally – you are already saving an average of 38 percent on purchases made with State of Michigan contracts. If you have not enrolled in this nationally recognized cooperative purchasing program, membership is just an e-mail note or phone call away.

Operated by the Department of Management and Budget (DMB), MiDEAL extends State contracts to members, allowing them to leverage volume purchasing power and buy goods and services at the State's competitively bid and negotiated prices. Members can use more than 260 contracts to buy materials such as road salt, fuel, lawn care equipment, office supplies, picnic tables and passenger vehicles.

“As local governments struggle to do more with less, innovative programs such as MiDEAL are imperative,” said DMB Director Lisa Webb Sharpe. “This is just one example of good government, which we are responsible for providing Michigan's taxpayers.”

Membership is open to every Michigan county, city, village, township, higher education institution, community college, school district, intermediate school district and nonprofit hospital.

Benefits of membership are not limited to hard-

dollar savings on goods and services. Participants also take advantage of reduced costs from increased price competition and contracts written with improved specifications. Members also benefit from indirect savings by eliminating administrative duplication by saving time and labor required to:

- Recruit and maintain a diverse pool of potential suppliers
- Process requisitions for bids
- Write and update specifications
- Research industries
- Take, read and evaluate bids
- Make awards
- Test products and samples

More information about the MiDEAL program, as well as links to registration information and current contracts, can be found at www.michigan.gov/mideal or calling Sue Schweim, DMB's Purchasing Operations, at (517) 335-0230.

FIRST ANNUAL WALK/RUN AND MAMC GOLF OUTING

The first annual MAMC 3.1 mile-Walk/Run was held on June 21, 2006 at Boyne Mountain Resort. Organized by Betty Kennedy, MAMC Treasurer, there were 20 who signed up. Due to a very rainy morning, only seven participated. The winners were 1st Christina Bacon from the City of Vassar, 2nd Joannie Payne from Van Buren Charter Township, 3rd Karolyn McEntee from the Village of Lexington and 4th Nancy Scott from the Village of Milford.



Left to right Ann Collins, Nancy Scott, Christina Bacon, Karolyn McEntee, Betty Kennedy and Joannie Payne

On the same rainy morning, 13 out of 20 golfers showed up at the nearby Springbrook Golf Club to play nine holes of scramble golf. Lunch followed and fun was had by all.



2006-2007 MAMC BOARD OF DIRECTORS

| | | |
|---|---|---|
| <p>President Janet Santos, CMC Bangor Charter Twp (Bay) 180 State Park Drive Bay City, MI 48706-1763 (989) 684-8041 Office (989) 684-5644 Fax janetsantos@bangortownship.org Term expires: 2007</p> | <p>Director - Conference Committee Chair Ellen Marshall, CMC Village of Beverly Hills (Oakland) 18500 W. 13 Mile Road Beverly Hills, MI 48025 (249) 646-6406 Office (248) 646-3703 FAX emarshall@villagebeverlyhills.com Term Expires: 2008</p> | <p>Director – Newsletter Nancy M. Weiss, CMC City of Birmingham (Oakland) 151 Martin Birmingham, MI 48009 (248) 644-1800 X 280 Office (248) 644-5614 Fax nweiss@ci.birmingham.mi.us Term expires: 2007</p> |
| <p>First Vice President Dana L. Muscott, MMC City of Bay City (Bay) 301 Washington Avenue Bay City, MI 48708 (989) 894-8171 Office (989) 894-0704 Fax dmuscott@baycitymi.org Term expires: 2007</p> | <p>Director - Secretary Terry G. Bennett, CMC Canton Charter Township (Wayne) 1150 S. Canton Center Road Canton, MI 48188-1699 (734) 394-5122 Office (734) 394-5128 Fax tbennett@canton-mi.org Term expires 2007</p> | <p>Director – Education Committee V-Chair Conference Committee V-Chair Jeff Hawkins, CMC Plainfield Charter Twp. Deputy Clerk (Kent) PO Box 365 6161 Belmont Ave. NE Belmont, MI 49306-0365 (616) 364-8466 Office (616) 364-6537 FAX hawkinsj@plainfieldchartertp.org Term expires: 2008</p> |
| <p>Second Vice President Ann Ulrich, CMC Hartland Township (Livingston) 3191 Hartland Road Hartland, MI 48353 (810) 632-7498 Office (810) 632-6950 Fax clerkulrich@hartlandtp.com Term expires: 2007</p> | <p>Director - Treasurer Betty L. Kennedy, CMC Village of North Branch (Lapeer) P.O. Box 704, 4018 Huron Street North Branch, MI 48461-0704 (810) 688-2620 Office (810) 688-4521 Fax clerk@northbranchvillage.org Term expires: 2007</p> | <p>Director – Education Mary Kotowski, CMC City of St. Clair Shores Clerk (St. Clair) 27600 Jefferson St. Clair Shores, MI 48081-2093 (586) 447-3306 Office (586) 445-0469 Fax marya@scsmi.net Term Expires: 2008</p> |
| <p>Third Vice President Todd Blake, CMC City of Fremont (Newaygo) 101 E. Main Street Fremont, MI 49412 (231) 924-2101 Office (231) 924-2888 Fax tblake@cityoffremont.net Term expires: 2007</p> | <p>Director – Membership Evan Hope, CMC Delhi Charter Township (Ingham) 2074 Aurelius Road Holt, MI 48842 (517) 268-3007 Office (517) 699-3881 Fax clerk@delhitownship.com Term expires: 2007</p> | <p>Director – Ways & Means/Media Relations Bob Schockman, CMC Bedford Township (Monroe) P.O. Box H Temperance, MI 48182 (734) 847-6791 – Office (734) 847-7809 – Fax rschockman@bedfordmi.org Term expires: 2007</p> |
| | <p>Immediate Past President Gail Kunding, MMC City of Muskegon (Muskegon) 933 Terrace Street Muskegon, MI 49442 (231) 724-6721 Office (231) 724-4178 Fax gail.kunding@postman.org Term expires: 2007</p> | |

MAMC



mamc@michiganclerks.org

The MAMC Board has committed to using the Listserv on a regular basis to update the membership on issues occurring throughout the state that may be of importance, including legislation, conference, education information, and annual meetings. Look for regular updates from your board members. Additionally, the Listserv can be used by clerks to gather information from other clerks across the state.

Just remember when replying to a Listserv request, reply only to the individual that sent the request. Using the "reply to all" option will send your answer to every clerk in the system.

Editor:

Nancy M. Weiss, CMC

City Clerk, City of Birmingham

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Enjoy the Summer!
